

## A G E N D A



## Recommendation for Council Action (Purchasing)

Austin City Council - Commissioner's Court Meeting		Item ID:	34253	Agenda Number	70.
Meeting Date:	August 7, 2014				
Department:	Purchasing				
Subject					
Authorize award and execution of 36-month contracts for the rental of off-site storage units for various City departments with LAMAR STORAGE LTD, in an amount not to exceed \$211,980 with three 12-month extension options in an amount not to exceed \$70,660 per extension option, for a total contract amount not to exceed \$423,960; and with ALL MY SONS MOVING & STORAGE OF AUSTIN, INC., in an amount not to exceed \$76,800, with three 12-month extension options in an amount not to exceed \$25,600 each, for a total contract amount not to exceed \$153,600. The annual amount for all rentals of off-site storage units will be for a total each and combined amount not to exceed \$96,260.					
Amount and Source of Funding					
Funding in the amount of \$16,043 is available in the Fiscal Year 2013-2014 Operating Budgets of various City departments. Funding for the remaining 34 months of the original contract period and extension options is contingent upon available funding in future budgets.					
Fiscal Note					
There is no unanticipated fiscal impact. A fiscal note is not required.					
Purchasing Language:	Best evaluated bids received.				
Prior Council Action:					
For More Information:	Paige McDonald, Buyer II, 512-322-6118				
Boards and Commission Action:	August 18, 2014 - Recommended by the Electric Utility Commission on a 7-0 vote.				
Related Items:					
MBE / WBE:	This contract will be awarded in compliance with City Code Chapter 2-9C (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.				

Additional Backup Information

This contract is for the rental of off-site storage facilities for various City of Austin departments. The contract allows for rental of multiple sizes of storage units, including climate control, secure access and delivery access 24 hours a day. City departments use these off-site units for various purposes such as storage of various program materials used for educational activities including posters, banners, large portable displays, brochures, promotional materials, furniture and other facility-related items such as repair and maintenance supplies, tools and carts.

The primary users of this contract will be Austin Energy, the Austin Convention Center, and the Parks and Recreation Department.

The city was divided into two geographic sectors for this solicitation to ensure shorter drives for department personnel in need of storage facilities. Lamar Storage LTD has locations in the Southwest quadrant of the City, whereas All My Sons Moving and Storage of Austin is located in the Northeast quadrant.

In order to determine the best-value to the City, evaluation criteria included cost, location of facility, and local business presence. The evaluation team chose Lamar Storage LTD and All My Sons Moving & Storage of Austin as the overall best-value to the City based on these criteria for each of their respective sectors.

MBE/WBE solicited: 0/3

MBE/WBE bid: 0/0

#### **BID TABULATION**

IFB-BV No. MPM0002REBID – Southwest Quadrant  
Off-Site Storage  
(6 – line items)

**Vendor**

Lamar Storage LTD.  
Austin, TX

**Total Bid Amount**

**\$70,660.00\***

IFB-BV No. MPM0002REBID – Northeast Quadrant  
Off-Site Storage  
(4 – line items)

**Vendor**

All My Sons Moving & Storage  
Pflugerville, TX

**Total Bid Amount**

**\$25,600.00\***

\*These annual amounts include a contingency amount set forth in the solicitation for use by City departments as necessary. A \$16,000 contingency was included for the Southwest quadrant and a \$10,000 contingency for the Northeast quadrant.

#### **PRICE ANALYSIS**

- a. Adequate competition.
- b. Thirty-four notices were sent including three WBEs. There are no known MBEs for this commodity. Two bids were received, with no response from the MBE/WBEs.
- c. The pricing offered represents a 12.8% increase to the last purchase made in June 2009. This increase is based on increases in the price of storage units and wages as supported by the Bureau of Labor Statistics.

**APPROVAL JUSTIFICATION**

- a. Best evaluated bids received. Lamar Storage LTD. is the current provider of these services.
- b. The Purchasing Office concurs with Austin Energy's recommended award.
- c. Advertised on the Internet and in the Austin American Statesman.