



## Allocations Sub-Committee

### Meeting Minutes

*October 21, 2014*

**Members in attendance:** *Dr. Victor Martinez, Jessica Pierce, Seth Shulman, Christopher Shaw, and L.J. Smith*

**Members in absentia:** *None*

**Staff in attendance (City of Austin HHSD):** Kimberly Williams and Brenda Mendiola

**Community members in attendance:** 1

**Meeting called to order at:** 6:06 p.m.

**Community Announcements and Citizen Communication:** None.

**Approve Minutes:** Previous meeting minutes from the September 16, 2014 committee meeting were reviewed and approved as submitted.

**Expenditure Report:**

The Committee wants to query the AA to seek services that can use \$10,000-20,000 additional funds; if there are, the committee will consider rapid reallocations. Mental Health is being asked to plead their case to Committee if there are extenuating circumstances for lack of expending funds. For service providers that seek additional \$10,000-20,000 it must be justified. The increase amount may be a constant level in the future.

**Provider comments of the Administrative Mechanism Survey:**

Committee discussed provider comments from the Administrative Mechanism Survey. Committee will be following up on CCU taking months to provide written feedback on audit/monitoring. Committee also requested to add *Cost for Units of Service* on the monthly reports.

**Questions #3 follow-up for Ryan White Part A Close Out Reports:**

Committee reviewed report and decided the information would be more beneficial to the Comprehensive Planning/ Needs Assessment Committee.

**Hearing no objection the meeting was adjourned at 7:03 p.m.**