

## A G E N D A



## Recommendation for Council Action (CLMD)

Austin City Council		Item ID:	54021	Agenda Number	6.
Meeting Date:	February 4, 2016				
Department:	Capital Contracting Office				
Subject					
Authorize negotiation and execution of a professional services agreement with the following five staff recommended firms (or other qualified responders) to Request For Qualifications Solicitation No. CLMP187: ATKINS NORTH AMERICA, INC., COBB, FENDLEY & ASSOCIATES, INC., KENNEDY/JENKS CONSULTANTS, INC., WESTON SOLUTIONS, INC., K FRIESE & ASSOCIATES, INC., for engineering services for the 2016 Small Scale Water and Wastewater Facilities Engineering Services Rotation List for an estimated period of three years or until financial authorization is expended, with the total amount not to exceed \$4,000,000 divided among the five firms.					
Amount and Source of Funding					
Funding is available in the Capital or Operating Budgets of Austin Water.					
Fiscal Note					
There is no unanticipated fiscal impact. A fiscal note is not required.					
Purchasing Language:	Staff recommendation is selection of the five most qualified firms out of 35 firms evaluated through the City's qualifications-based selection process.				
Prior Council Action:					
For More Information:	Kevin Critendon, 512-972-0191; Rolando Fernandez, 512-974-7749; Sarah Torchin, 512-974-7141.				
Boards and Commission Action:	Recommended by the Water and Wastewater Commission on a 6-0-1-4 vote with Commissioner Turrieta recusing and Commissioner's Penn, Lee, Kellough and Parker absent.				
Related Items:					
MBE / WBE:	This contract will be awarded in compliance with City Code Chapter 2-9B Minority Owned and Women Owned Business Enterprise Procurement Program by meeting the goals with 15.80% MBE and 15.80% WBE participation.				
Additional Backup Information					

As a standard business practice, the City routinely engages the services of professional engineering firms to perform analysis, design and related support associated with construction or improvement of City capital assets. Rotation list contracting allows the City to always have a group of qualified consultants available to perform a specific type of recurring work in a timely manner to meet the project needs of the City.

Prior to issuing this solicitation, it was reviewed by the City's Rotation List Advisory Committee, which is made up of staff from Austin Water, Capital Contracting Office, Small and Minority Business Resource Department, and Public Works Department. The total authorization amount, the number of firms to be recommended for selection, and the authorization amount per firm were discussed and reviewed by the Committee.

The last Water and Wastewater Facilities Engineering Services Rotation List was established in 2010 utilizing 10 firms and included both large and small projects. The new Small Scale Water and Wastewater Facilities Engineering Services Rotation List was separated into two distinct rotation lists, one for large scale projects and one for small scale projects. The selected firms for the 2016 Small Scale Water and Wastewater Facilities Engineering Services Rotation List will provide professional services for facilities engineering projects of a general or routine scope that are small in scale (more than \$10,000 and up to \$250,000 in design fees), have a critical schedule, or are of an emergency nature.

Over the next five years, as part of its Capital Improvement Program, Austin Water currently anticipates spending approximately \$335 million for water treatment and related facility improvements. The Water and Wastewater Facilities Engineering Services Rotation List will provide Austin Water with the necessary engineering support for many of these Capital Improvement Program projects. The following projects are provided as examples of the types of projects that could be assigned using the small scale rotation list.

- Valve Replacement at Boston Lane Lift Station
- Brittlins Court Lift Station Improvements
- Balcones Water Wastewater Treatment Plant Air Header and Influent Line Repair
- Walnut Creek Stair Improvements
- Thousand Oaks Lift Station Access Improvements
- Parkstone Lift Station Improvements
- Dessau Water Wastewater Treatment Plant Generator Standby Installation
- Lake Creek Lift Station Force Main Rehabilitation

The total funding authority for the 2016 Small Scale Water and Wastewater Facilities Engineering Services Rotation List is \$4,000,000 with the authority for each of 5 firms to be approximately \$800,000.

The funding authority for the current 2010 Water and Wastewater Facilities Engineering Services Rotation List has been expended. A delay in establishing the 2016 Small Scale Water and Wastewater Facilities Engineering Services Rotation List contract would negatively impact facility improvement project delivery schedules.

This request allows for the development of a professional services agreement with each of the 5 recommended firms for an estimated period of 3 years or until financial authorization is expended. Initial project assignments will be based on the firm's final ranking as determined during the Request for Qualifications evaluation (highest to lowest), the maximum cumulative contracted amount in comparison to the estimated task budget for that firm, and the firm's qualifications and availability of expertise at the time of the project need. Per firm authorizations may be increased or decreased through the life of the contract based on the needs of a particular assignment and will follow the established rotation list policies and procedures.

If the City is unsuccessful in negotiating a satisfactory agreement with a recommended firm(s), if a selected firm ceases practice during the contract period, or if the City elects to terminate its agreement with one of the selected firms, the

remaining assignments will be assigned to the remaining firm(s) for the duration of the contract period.

A complete solicitation package, including bid tabulation, is on file with the City's Capital Contracting Office and is available on the City's Financial Services Austin Finance Online website. Link: [Solicitation Documents](#).

**RECOMMENDED FIRMS:**

ATKINS NORTH AMERICA, INC. is located in Austin, TX

COBB, FENDLEY & ASSOCIATES, INC. is located in Austin, TX

KENNEDY/JENKS CONSULTANTS, INC. is located in Austin, TX

WESTON SOLUTIONS, INC. is located in Austin, TX

K FRIESE & ASSOCIATES, INC. is located in Austin, TX