



M E M O R A N D U M

TO: Mayor and Council Members

FROM: Rosie Truelove, Capital Contracting Officer
Greg Meszaros, Director, Austin Water

DATE: January 26, 2016

SUBJECT: Additional information for January 28, 2016 Council Meeting agenda item

At the January 28, 2016 Council Meeting, the Capital Contracting Office will be requesting the Council's approval of an agenda item to authorize negotiation of a professional services agreement with CDM SMITH, INC. (staff recommendation) or one of the other qualified responders to Request For Qualifications Solicitation No. CLMP179, to provide consulting services for the Integrated Water Resource Plan in an amount not to exceed \$1,000,000.

The Capital Contracting Office and Austin Water staff worked closely with the Austin Integrated Water Resource Planning Community Task Force (Task Force) to ensure their input was captured in the scope of work during the solicitation process. The Task Force requested an opportunity to review the negotiated scope of work and fee in the agreement prior to seeking City Council approval. In consideration of the request, this Request for Council Action allows for negotiation of an agreement with the qualified responder that Council selects. Upon successful negotiation of an agreement, the Task Force will review the negotiated scope and fee; following the review, staff will present a Recommendation for Council Action for the execution of the agreement in May 2016.

In addition, in response to a request from the Task Force to review the experience of the staff recommend firm of CDM Smith, staff provided a summary of the project experience as noted in the Statement Of Qualification provided by CDM Smith and their respective Sub Consultants (TEAM) in response to Request For Qualifications Solicitation No. CLPM 179. We have enclosed this information for your review.

If you have any questions or need additional information please contact me.

Encl: Summary of CDM Smith, Inc. Team Experience