

**AUDIT AND FINANCE COMMITTEE MEETING MINUTES – WEDNESDAY, JANUARY 27, 2016**



THE AUSTIN CITY COUNCIL **AUDIT AND FINANCE COMMITTEE** CONVENED IN A REGULAR MEETING ON WEDNESDAY, JANUARY 27, 2016 AT 9:00 AM, AUSTIN CITY HALL, 301 W. 2<sup>nd</sup> STREET, AUSTIN, TEXAS.

**Mayor Pro Tem Kathie Tovo called meeting to order at 9:17 AM. In attendance were Council Member Troxclair and Council Member Pool. Council Member Renteria was off the dais.**

**Agenda Item #1:** Approve the minutes of the Audit and Finance Committee meeting of December 14, 2015

***The minutes of the December 14, 2015 Audit and Finance Committee meeting were approved on Council Member Pool's motion, Council Member Troxclair's second, on a 3-0 vote. Council Member Renteria was off the dais.***

**Agenda Item #2:** A maximum of five speakers signed up before the meeting is called to order will each be allowed three minutes to address topics not posted for committee action

***No speakers.***

**Agenda Item #3:** Proposed changes to Board and Commission bylaws (City Clerk)  
***Deena Estrada, City Clerk's Office, presented changes to city Board and Commission bylaws that amend City Code or require approval of Council to change committee structures.***

***The Chair of the Mayor's Committee for People with Disabilities answered questions about proposed changes to names of subcommittees. Council Member Pool moved approval of the changes with an amendment to include language for "all ages." Council Member Troxclair seconded the motion. Motion passed with a 3-0 vote with Mayor Pro Tem Tovo (chair), Council Member Troxclair (vice-chair), and Council Member Pool voting approval and Council Member Renteria abstaining.***

***The Committee then discussed changes to the bylaws for the Electric Utility Commission, which were not recommended by staff. Council Member Pool expressed concern with making any changes to bylaws that will change Code, and made a motion that there will be no change to the standard language in the bylaws, and that staff work with commissions to make language fit with current code. Motion was seconded by Vice Chair Troxclair and approved by a 4-0 vote with all members voting approval.***

***Staff presented changes to the Environmental Commission, which included adopting the duties of the Urban Forestry Commission, and recommended that the Audit and Finance Committee approve the changes that would bring the Commission bylaws in alignment with Code. Council Member Pool made a motion to approve the changes. Motion was passed with Vice-Chair Troxclair's second and a 4-0 vote.***

***Staff presented changes to the Environmental Commission that would require an ordinance change and were recommended by staff. Council Member Pool made a motion to approve the changes and Mayor Pro Tem Tovo seconded the motion. The changes passed on a vote of 3-1 with Vice-Chair Troxclair opposed. Mayor Pro Tem Tovo recommended that the Commission also research past resolutions from Council on this Commission. After this discussion, there was no move to reconsider the previous vote.***

**Agenda Item #4:** Amendments to Chapter 2-1-140 of the City Code relating to the composition of the Downtown Commission (City Clerk)

***Michael Knox, Economic Development Department, presented an overview of the proposed amendments and answered questions from Committee members. A motion to recommend amendments to Chapter 2-1-140 of City Code relating to the composition of the Downtown Commission passed with Council Member Troxclair's motion, Council Member Pool's second on a 4-0 vote.***

**Agenda Item #5:** An amendment to City Code Title 25 relating to regulations for the construction of disabled access ramps for single-family and duplex residential units (Committee)

***Mayor Pro Tem Tovo brought forward an amendment to City Code Title 25 to remove the dollar amount for fee waivers for non-profit groups constructing disabled access ramps and change the language to include a general fee waiver. Dennis Mick from the Texas Ramp Project spoke in favor of the amendment and answered questions from committee members. Council Member Troxclair noted concerns about the rapid increase in development fees over the last few years. Council Member Renteria moved approval of the amendment. Council Member Pool seconded the motion, and the motion passed on a 4-0 vote. The motion to approve the amendment passed on Council Members Renteria's motion, Council Member Pool's second, with a 4-0 vote.***

**Agenda Item #6:** The Three Year Follow-Up Audit, which evaluated implementation status for select high-risk recommendations issued in the past three years (City Auditor)

***Olga Ovcharenko, Quality Assurance Coordinator in the Office of the City Auditor, presented the Three Year Follow-Up Audit results. Marty Stump, Assistant Director of the Parks and Recreation Department, answers questions regarding findings related to cemeteries. The audit was accepted on a motion from Council Member Troxclair, Council Member Renteria's second, on a 4-0 vote.***

**Agenda Item #7:** The review process for potential real estate sales of City-owned land (Real Estate Services)

***Lauraine Rizer, Director Office of the Real Estate presented the review process for potential real estate sales of City-owned land. No Action taken.***

**Agenda Item #8:** Consider and develop recommendations regarding an ordinance amending the Fiscal Year 2015-2016 Austin Resources Recovery Operating Budget (Ordinance No. 20150908-001) to increase revenue by \$1,450,001; increase transfer out by \$1,450,001; and amending the Fiscal Year 2015-2016 Austin Recourses Recovery Capital Budget (Ordinance No. 20150908-002) to transfer in and appropriate \$1,450,001 from the Austin Resources Recovery Operating Budget for facility development and construction. Related to Item 9

***Bob Gedert, Director of Austin Resource Recovery, made a presentation related to Austin (re)Manufacturing Hub and answered questions from Committee members.***

***Several citizens spoke on the item. The committee recommended this item to Council with additional direction for staff to consult with Austin Resource Recovery and Financial Services Department to identify funding options to fund \$1,450,001 for the remanufacturing hub on Council Member Pool's motion, Mayor Pro Tem Tovo's second on a 2-1 vote with Council Member Renteria opposing and Council Member Troxclair off the dais.***

**Agenda Item #9:** Consider and develop recommendations regarding the negotiation and execution of all documents and instruments necessary or desirable to sell approximately 9.405 acres of land, located at Lot 1, Block "E", Missouri-Pacific Industrial Park, Section One, a subdivision in Travis County, Texas, according to the map or plat thereof, recorded in Volume 52, page 21 of the Plat Records of Travis County., Texas, and locally known as 4711 Winnebago Lane, to Jimmy Nassour in the amount of \$1,450,001 for the land (District 2). Related to Item 8.

***Lauraine Rizer, Officer of Real Estate, and Bob Gedert, Director of Austin Resource Recovery, answered questions from Committee members. Several citizens spoke on the item. Council Member Renteria's motion to recommend to full Council to sell approximately 9.405 acres of land, known as 4711 Winnebago Lane, died for lack of a second.***

**Agenda Item #10:** Financial update for Fiscal Year 2015 summarizing financial status for the year ending September 30, 2015 for the General Fund, Austin Energy, and Austin Water (Financial Services)

***The Committee decided to rely on the written reports provided by management and put the item on a future meeting's agenda, if needed.***

**Agenda Item #11:** Office of the City Auditor's 2015 Accomplishments Report, which summarizes the performance of the office for calendar year 2015 (City Auditor)

***Corrie Stokes, City Auditor, presented the 2015 Accomplishment Report. No action taken.***

**Agenda Item #12:** Discussion of future agenda items.

***No discussion.***

**Adjourn – Mayor Pro Tem Tovo adjourned the meeting without objections at 12:07 PM.**

***The minutes were approved on this the 24 day of February 2016 on Council Member Troxclair motion, Council Member Renteria's second on a 4-0 vote.***