

## A G E N D A



## Recommendation for Council Action (Purchasing)

Austin City Council

Item ID:

56235

Agenda Number

15.

Meeting Date:

April 7, 2016

Department:

Purchasing

## Subject

Authorize negotiation and execution of a contract with INDOFF, INC. to provide furniture and fixtures for the new central library for a total contract amount not to exceed \$215,876.

## Amount and Source of Funding

Funding is available in the Fiscal Year 2015-2016 Capital Budget of Library Department.

## Fiscal Note

A fiscal note is attached.

Purchasing  
Language:

Best evaluated proposal received.

Prior Council  
Action:



For More  
Information:

Terry V. Nicholson, Sr. Buyer Specialist, 512-974-2995

Boards and  
Commission  
Action:



Related Items:

MBE / WBE:

This contract will be awarded in compliance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program by meeting the goals with .46% MBE and 7.5% WBE participation.

## Additional Backup Information

The contract is for the purchase, delivery and installation of furniture and fixtures required for the new central library which is under construction at 710 West Cesar Chavez Street. The City is scheduled to take control of the new library facility in August 2016 with a tentative opening scheduled for later in the year. The furniture and fixtures were selected by Lake Flato Architects - Shepley Bulfinch Richardson & Abbott, a Joint Venture as part of the original design contract for the new central library approved by Council on December 11, 2008.

Due to the extensive manufacturer list and the corresponding delivery requirements, the furniture and fixture purchase were separated into packages to insure best pricing and scheduling for delivery and installation for over 640 individual items. This package includes furniture from Vitra, Finn Stone Limited, Quince & Milan, AXO, CernoBCI, Ergoton, and West Coast Industries.

If the City is unable to enter into a contract, the new central library will not meet the grand opening deadline. This is part of the second series of requests for council action for the library furnishings. An evaluation team with expertise in this area evaluated the proposals and scored Indoff, Inc. as the best to provide these services based on cost, business organization, experience, and local business presence.

MBE /WBE solicited: 2/6

MBE /WBE bid: 0/0

A complete solicitation package, including a response list, is on file with the City's Purchasing Office and is available on the City's Financial Services Austin Finance Online website. Link: [Solicitation Documents](#)

#### **PRICE ANALYSIS**

- a. Adequate competition.
- b. 126 notices were sent including two MBEs and six WBEs. Two proposals were received with no response from the MBEs/WBEs.
- c. This is the first purchase of its type; therefore, there is no pricing history available.

#### **APPROVAL JUSTIFICATION**

- a. Best evaluated proposal.
- b. The Purchasing Office recommends contract award consistent with the evaluation committee.
- c. Advertised in the Austin American Statesman and on the internet.