



Form Instructions

Candidate Bundling Report: Schedule ATX.5

Attach to C/OH Coversheet

City Code, Section 2-2-22 requires a candidate for whom a bundler has bundled contributions **to file a separate report, attached to the candidate's Campaign Finance Report (C/OH)**, that discloses the following information:

1. The name and address of each bundler who has bundled for the candidate;
2. The bundler's occupation and the name of the bundler's employer;
3. The name, address, occupation and employer of each individual contributor whose contribution was bundled by the bundler;
4. The amount contributed by each individual contributor whose contribution was bundled by the bundler;
5. The total amount the bundler has bundled for the candidate during the reporting period; and
6. The name of each person registered or required to register under Chapter 4-8 (*Regulation of Lobbyist*) who is employed by, or compensated to lobby by:
 - a. The bundler;
 - b. A business association through which the bundler does business; or
 - c. The bundler's employer.

Page 1: Lobbyist Information

This section is to be completed for each person registered or required to register as a lobbyist under City Code, Chapter 4-8 (*Regulation of Lobbyists*). The information must include:

- The first and last name of the lobbyist
- The lobbyist's street address, city, state and zip code.

Page 2: Bundler Information

This section must to be completed for each person/bundler who has solicited and obtained campaign contributions on a candidate's behalf of \$200 or more per person from five (5) or more individuals during the reporting period. (This requirement does not apply to an individual who raises \$5,000 or less for a candidate through a fundraising event held at the individual's residence.) The information must include:

- The full name of the bundler, including title, and suffix, as applicable
- The bundler's street or mailing address including city, state and zip code
- The total amount of contributions bundled
- An itemized list of contributions bundled including the first and last name of each contributor, the amount of each contribution, the date on which the contribution was accepted, and the Candidate/Officeholder (TEC form C/OH) Schedule on which the contribution is reported.

A separate sheet is required for each bundler. To add an additional bundler, click on the "Add Another Bundler Page" located on the lower left-hand side of the form.