

## A G E N D A



## Recommendation for Council Action

Austin City Council	Item ID	59330	Agenda Number	30.
---------------------	---------	-------	---------------	-----

Meeting Date:	6/23/2016	Department:	Human Resources
---------------	-----------	-------------	-----------------

## Subject

Authorize negotiation and execution of an interlocal agreement with Austin Community College, Center for Public Policy and Political Studies, for a student internship program.

## Amount and Source of Funding

Funding is contingent upon available future year funding in participating departments.

## Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required

Purchasing Language:	
Prior Council Action:	
For More Information:	Joya Hayes, Interim Director of Human Resources / 512-974-3246; and Debbie Maynor, Assistant Director / 512-974-3376
Council Committee, Boards and Commission Action:	
MBE / WBE:	
Related Items:	

## Additional Backup Information

This agenda item would authorize the City of Austin and Austin Community College (ACC), Center for Public Policy and Political Studies (CPPPS) to enter into an interlocal agreement to allow, for each school semester, up to 10 ACC student interns enrolled in the CPPPS program to work in various departments for the City of Austin. The agreement is effective for the next three years. Departments may choose to participate in the program if they have available funding in their department budget, so no additional fiscal resources would be required. The student intern will serve as a temporary employee of the City of Austin and the HR Department acts as the main contact for the City. During a semester, each participating student would be authorized to work up to 20 hours per workweek for 16 weeks (1 semester). This partnership would be reviewed on a regular basis but is intended to be ongoing, contingent upon funding in future budgets for participating departments.

The City of Austin has had an internship arrangement with Austin Community College (ACC) Center for Public Policy and Political Studies (CPPPS) since 2008. The partnership was led by former Mayor Bruce Todd and ACC CPPPS Executive Director, William Young. Every year, the HR Department receives the names of students enrolled in the CPPS program and referred by their Professor to the internship program. City Departments interested in the

program interview and select interns to work in their respective departments for 20 hours per week for one school semester. Funding for an intern must already exist in a department's budget and the intern serves as a temporary employee. Students learn about the operations of a department in municipal government and assist departments with various projects. Students are evaluated on their accomplishments; this information is submitted to the Professor to be used as part of the students' grade for the semester.

The internship program provides a unique opportunity for students who are studying public policy to work in various governmental entities. Along with the City of Austin, other governmental entities that have participated in the program including the Austin Independent School District, Lower Colorado River Authority, Travis County and the Governor's Office.