

A G E N D A



Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	59204	Agenda Number	51.
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Meeting Date:	June 23, 2016
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Department:	Purchasing
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Subject

Authorize an amendment to the contract with UNGERBOECK SYSTEMS INTERNATIONAL, INC. for event booking software and system services for an increase of \$95,877 for the first extension option, and to increase the remaining four extension options in an amount not to exceed \$28,177 per extension option, for a revised total contract amount not to exceed \$1,408,585.

Amount and Source of Funding

Funding in the amount of \$95,877 is available in the Fiscal Year 2015-2016 Operating Budget of the Austin Public Library Department. Funding for the remaining extension options are contingent upon available funding in future budgets.

Fiscal Note

A fiscal note is not required.

Purchasing Language:	Contract Amendment
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Prior Council Action:	February 26, 2015 – approved original contract, item 29.
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For More Information:	Sai Xoomsai Purcell, Senior Buyer Specialist, 512-974-3058
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Boards and Commission Action:	
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Related Items:	
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MBE / WBE:	This contract was awarded in compliance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. No subcontracting opportunities were identified; therefore, no goals were established for this contract.
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Additional Backup Information

The current contract was awarded through a competitive process on February 26, 2015 for the purchase of event booking software including software licensing, implementation services, legacy-data migration, training, and annual maintenance and support. This software has managed all aspects of booking and facilitating the services associated with events and event space for the Austin Convention Center Department (ACCD).

This amendment is requesting authorization to add the Austin Public Library (APL) to the contract and increase the contract amount to accommodate the needs of the APL.

The approval of this amendment will enhance the following internal and external capabilities of the APL:

Internal:

- Provide a single system to access and manage all information related to an event
- Provide a system to manage public spaces in the new Central Library facility which include a 350-seat conference center, gallery, 75-seat cooking demo space, and rooftop garden
- Reduce the need for staff to physically manage paper copies of event documents
- Improve communication between (and amongst) clients, contractors, and staff who may be in different departments and/or in various locations
- Efficient collaboration, scalability, and accessibility by Library and its external partners
- Minimize costs for maintaining and configuring the system over the long term as new and changing requirements emerge

External:

- Ability to interact with the library remotely
- Ability for clients/exhibitors to securely and electronically submit event documents, manage and/or review contracts, and pay online for services
- Improved communication between clients and the library
- Reduced cycle time and/or number of cycles to submit and review event documents and contracts

If the City is unable to amend this contract, it will slow down ability to schedule, lease, and manage the New Central Library property assets.

CONTRACT SUMMARY

UNGERBOECK SYSTEMS INTERNATIONAL, INC				
	# months	Contract Amount	Contract Amendment	Revised Amount
Original Term	12	\$ 600,000	n/a	\$ 600,000
Extension Option 1	12	\$ 120,000	\$ 95,877	\$ 215,877
Extension Option 2	12	\$ 120,000	\$ 28,177	\$ 148,177
Extension Option 3	12	\$ 120,000	\$ 28,177	\$ 148,177
Extension Option 4	12	\$ 120,000	\$ 28,177	\$ 148,177
Extension Option 5	12	\$ 120,000	\$ 28,177	\$ 148,177
TOTAL	72	\$ 1,200,000	\$ 208,585	\$ 1,408,585

