

**AN ORDINANCE ESTABLISHING COMPENSATION AND BENEFITS FOR THE MUNICIPAL COURT CLERK; AND REPEALING PART 2 OF ORDINANCE NO. 20151001-046.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AUSTIN:**

**PART 1.** The City Council establishes the following compensation and benefits for the Municipal Court Clerk Mary Jane Grubb:

- (A) Annual Salary of \$126,880.00, paid in accordance with normal payroll practices.
- (B) Base pay increase on the same terms as the base pay increase provided to non-sworn employees in the City's Fiscal Year 2016-2017 budget.
- (C) The municipal court clerk shall receive the following benefits:
  - (1) choice of medical and dental plans currently offered to City employees;
  - (2) mandatory participation in the Employees' Retirement System, with a City subsidy equivalent to that provided City employees;
  - (3) annual physical examination, with the City reimbursing the clerk for up to \$500 for co-payments not covered by health plan;
  - (4) Group term life insurance of one times annual salary;
  - (5) optional supplemental group term life insurance and dependent coverage currently offered to City employees;
  - (6) short-term disability insurance as provided in the benefits package for City employees;
  - (7) optional long term disability insurance as provided in the benefits package for City employees;
  - (8) sick leave, accruing at a rate of 8 hours per month with no maximum accrual limit;
  - (9) personal leave, accruing at a rate of 1.92 days per month (23 days per

1 year) with a maximum accrual limit of 400 hours and limited to 240  
2 hours pay out upon separation of employment;

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- 4 (10) paid holidays as designated by the City Council, with two additional  
5 personal holidays of the clerk's choosing;
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- 7 (11) wireless telephone allowance of up to \$43.86 each pay period  
8 (equivalent to \$1,140.36 annually), subject to applicable taxes;
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- 10 (12) service incentive pay in accordance with City of Austin Personnel  
11 Policies, Chapter A;
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- 13 (13) professional counseling through the Employee Assistance Program as  
14 provided in the benefits package for City employees;
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- 16 (14) optional participation in the City's FLEXTRA program and in deferred  
17 compensation programs as provided in the benefits package for City  
18 employees;
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20 **PART 2.** Part 2 of Ordinance No. 20151001-046 is repealed.

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22 **PART 3.** This ordinance takes effect June 23, 2016. The compensation and benefits  
23 established in this ordinance beyond the first day of the first pay period for Fiscal Year  
24 2016-2017 are contingent upon their funding in the City's 2016-2017 budget. Part 1 of  
25 this ordinance shall cease to have effect on the last day of the last pay period for fiscal  
26 year 2016-2017.

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28 **PASSED AND APPROVED**

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30 §  
31 §  
32 \_\_\_\_\_, 2016 § \_\_\_\_\_  
33 Steve Adler  
34 Mayor

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37 **APPROVED:** \_\_\_\_\_  
38 Anne L. Morgan  
39 City Attorney

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**ATTEST:** \_\_\_\_\_  
Jannette S. Goodall  
City Clerk