

A G E N D A



Recommendation for Council Action (Purchasing)

Austin City Council

Item ID:

60236

Agenda Number

39.

Meeting Date:

August 4, 2016

Department:

Purchasing

Subject

Authorize negotiation and execution of a 36-month contract with BOUND TREE MEDICAL, LLC, or one of the other qualified offerors to Request For Proposals CRR0103, to provide medical supplies in an amount not to exceed \$2,130,000, with three 12-month extension options in an amount not to exceed \$710,000 per extension option, for a total contract amount not to exceed \$4,260,000.

Amount and Source of Funding

Funding in the amount of \$67,429 is available in the Fiscal Year 2015-2016 Operating Budget of the Health and Human Services Department. Funding in the amount of \$37,988 is available in the Fiscal Year 2015-2016 Operating Budget of Emergency Medical Services. Funding in the amount of \$6,078 is available in the Fiscal Year 2015-2016 Operating Budget of the Austin Police Department. Funding in the amount of \$3,609 is available in the Fiscal Year 2015-2016 Operating Budget of the Animal Services Department. Funding in the amount of \$3,229 is available in the Fiscal Year 2015-2016 Operating Budget of the Austin Fire Department. Funding for the remaining 34-months of the original contract period and extension options are contingent upon available funding in future budgets.

Fiscal Note

A fiscal note is not required.

Purchasing Language:

The Purchasing Office issued a Request for Proposals (RFP), CRR0103 for these goods on February 29, 2016 and it closed on April 7, 2016 with three offers received. The recommended offer is the best evaluated offer submitted by a responsible offeror. Additional information on the solicitation is included below the line. The recommended offeror is not the current provider for these goods.

Prior Council Action:



For More Information:

Claudia Rodriquez, Senior Buyer, 512-974-3092

Boards and Commission Action:



Related Items:	
MBE / WBE:	This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods required for this solicitation, there were insufficient subcontracting opportunities; therefore, no subcontracting goals were established.

Additional Backup Information

The contract will provide medical supplies for the Health and Human Services Department (HHSD), the Austin/Travis County Emergency Medical Services (EMS), the Austin Police Department (APD), the Austin Fire Department (AFD), and the Austin Animal Center (AAC). The medical supplies will support medical facilities including Women Infant and Children Clinics, Neighborhood and Community Centers, a Refugee Clinic, Sexually Transmitted Disease and Tuberculosis Clinic, and the Human Immunodeficiency Virus Clinic. EMS, APD and AFD use medical supplies to provide first response care. AAC uses medical supplies to provide medical care to the animals at the shelter. A variety of supplies are offered through this contract such as exam gloves, bandages, thermometers, test kits, and disinfectant. Orders for medical supplies will be placed using an online ordering system which provides the ability to run reports, view invoices, check availability of items, and view order history.

An evaluation team with expertise in this area evaluated the offers and scored Bound Tree Medical, LLC as the best to provide these services based on system concept, proposed solutions, demonstrated experience, personnel qualifications and local business presence.

This request allows for the development of a contract with a qualified offeror that Council selects. If the City is unsuccessful in negotiating a satisfactory contract with the selected offeror, negotiations will cease with that provider. Staff will return to Council so Council may select another qualified offeror and authorize contract negotiations with this provider.

The current contract expires on August 31, 2016. Without a contract in place the departments will not have the supplies required to provide clinical and first-responder services to those who require medical treatment.

A complete solicitation package, including a response list, is on file in the City's Purchasing Office and is available on the City's Financial Services Austin Finance Online website. Link: [Solicitation Documents](#)

Bound Tree Medical, LLC				
	# months	Contract Amount	Contract Amendment	Revised Amount
Original Term	36	\$ 2,130,000	n/a	n/a
Extension Option 1	12	\$ 710,000	n/a	n/a
Extension Option 2	12	\$ 710,000	n/a	n/a
Extension Option 3	12	\$ 710,000	n/a	n/a
TOTAL	72	\$ 4,260,000	\$ -	\$ -