

A G E N D A



Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	60298	Agenda Number	24.
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Meeting Date:	August 4, 2016
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Department:	Purchasing
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Subject

Authorize negotiation and execution of a 36-month contract with PAYMENTECH LLC, or one of the other qualified offerors to Request For Proposals TVN0055REBID, to provide merchant card processing services in an amount not to exceed \$3,700,000, with two 24-month extension options in an amount not to exceed \$3,300,000 for the first extension option, and \$3,800,000 for the second extension option, for a total contract amount not to exceed \$10,800,000.

Amount and Source of Funding

Funding in the amount of \$102,778 is available in the Fiscal Year 2015-2016 Operating Budgets of various City departments. Funding for the remaining 35 months of the original contract period and extension options are contingent upon available funding in future budgets.

Fiscal Note

A fiscal note is not required.

Purchasing Language:	The Purchasing Office issued a Request for Proposals (RFP) TVN0055REBID for these goods and services on February 22, 2016 and it closed on March 22, 2016 with 11 offers received. The recommended offer is the best evaluated offer submitted by a responsible offeror. Additional information on the solicitation is included below the line. The recommended offeror is the current provider for these goods and services.
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Prior Council Action:	
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For More Information:	Terry V. Nicholson, Senior Buyer Supervisor, 512-322-6586
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Boards and Commission Action:	
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Related Items:	
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MBE / WBE:	This solicitation was reviewed for subcontracting opportunities in accordance with City Code
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Chapter 2-C Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods and services required for this solicitation, there were insufficient subcontracting opportunities; therefore, no subcontracting goals were established.

Additional Backup Information

The contract will provide credit card payment processing services for various City departments including, but not limited to, the Austin Convention Center, the Austin Fire Department, the Austin Public Library, Austin Transportation, Austin Water, Aviation, Development Review Services, Economic Development, Emergency Medical Services, the Health and Human Services Department, Human Resources, Municipal Court, and the Parks and Recreation Department.

Credit card acceptance by various city departments is a customer service convenience since it provides citizens with another payment option in addition to cash. Visa, MasterCard, and Discover credit cards are accepted as a method of payment at numerous locations throughout the City for payment of various city services.

An evaluation team with expertise in this area, which included staff from Financial Services, Communications & Technology Management, Library, and Municipal Court, evaluated the offers and scored Paymentech LLC as the best to provide these services based on business organization and financial viability, merchant processing services program, project management and personnel, applicable experience and cost.

This request allows for the development of a contract with a qualified offeror that Council selects. If the City is unsuccessful in negotiating a satisfactory contract with the selected offeror, negotiations will cease with that provider. Staff will return to Council so Council may select another qualified offeror and authorize contract negotiations with this provider.

Without this contract, the City will not be able to accept credit card payments.

A complete solicitation package, including a response list, is on file in the City's Purchasing Office and is available on the City's Financial Services Austin Finance Online website. Link: [Solicitation Documents](#)

PAYMENTECH LLC				
	# months	Contract Amount	Contract Amendment	Revised Amount
Original Term	36	\$ 3,700,000	n/a	n/a
Extension Option 1	24	\$ 3,300,000	n/a	n/a
Extension Option 2	24	\$ 3,800,000	n/a	n/a
TOTAL	84	\$ 10,800,000	\$ -	\$ -