

A G E N D A



Recommendation for Council Action (Purchasing)

Austin City Council		Item ID:	64892	Agenda Number	43.
Meeting Date:		December 1, 2016			
Department:		Purchasing			
Subject					
Authorize negotiation and execution of a 60-month contract with TEXAS METER AND DEVICE COMPANY, LLC, to provide installation services for commercial meter replacements, in an amount not to exceed \$3,600,000.					
Amount and Source of Funding					
Funding in the amount of \$600,000 is available in the Fiscal Year 2016-2017 Operating Budget of Austin Energy. Funding for the remaining 50 months of the original contract period is contingent upon available funding in future budgets.					
Fiscal Note					
A fiscal note is not required.					
Purchasing Language:	The Purchasing Office issued a Request for Proposals (RFP) CAK0004 for these goods and services on June 27, 2016, and it closed on August 11, 2016, with three offers received. The recommended offer is the best evaluated offer submitted by a responsible offeror. Additional information on the solicitation is included below.				
Prior Council Action:					
For More Information:	Cheryl A. Kaufman, Senior Buyer, 512-505-3545				
Boards and Commission Action:	November 14, 2016 - Recommended by the Electric Utility Commission on a 9-0 vote with Commissioner Mahmood absent and one vacancy.				
Related Items:					
MBE / WBE:	This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods and services required for this solicitation, there were insufficient subcontracting opportunities; therefore, no subcontracting goals were established.				

Additional Backup Information

The contract is for installation services for commercial meter replacements. The contractor will provide services to replace limited-capability commercial electric meters with meters that have greater functionality and reliability. The meters were purchased under a separate contract approved by Council on June 9, 2016. The new meters will provide increased functionality and reliability including superior outage notification, theft and maintenance issue detection, and application of flexible and multi-tier rate structures. These meter system features and functions support Austin Energy's strategic goals and objectives regarding system reliability and outage management, reduction of greenhouse gas emissions, and safety. The contract is necessary to complete the commercial meter replacement project in a timely manner.

An evaluation team with expertise in this area evaluated the offers and scored Texas Meter and Device Company, LLC as the best to provide these services based on technical solution and program, experience, qualifications, and performance, safety, cost, and local business presence.

There is no previous contract for these services. The requested authorization amount is based on estimates of the quantity and types of meters that Austin Energy anticipates to be installed under the contract, as included in the solicitation.

A complete solicitation package, including a response list, is on file in the City's Purchasing Office and is available on the City's Financial Services Austin Finance Online website. Link: [Solicitation Documents](#)