



MEMORANDUM

TO: Mayor and Council

FROM: Greg Guernsey, AICP, Director
Planning and Zoning Department

DATE: December 7, 2016

RE: C14-2016-0063.SH - Villas at Vinson Oak Rezone - District 3
4507 and 4511 Vinson Drive

Staff is requesting a postponement for the above referenced zoning case from December 15, 2016 to January 26, 2017. This case is going to the Planning Commission December 13, 2016.

If you need additional information, please contact Acting Assistant Director, Jerry Rusthoven, at 512-974-3207.

Greg I. Guernsey, AICP, Director
Planning and Zoning Department

x: Elaine Hart, Interim City Manager
Sue Edwards, Assistant City Manager