



## MEMORANDUM

TO: Mayor and Council

FROM: Greg Guernsey, AICP, Director  
Planning and Zoning Department

DATE: December 7, 2016

RE: C14-2016-0065 - Pioneer Bank on W. 38th St. - District 9  
623 West 38th Street

Staff is requesting a postponement for the above referenced zoning case from December 15, 2016 to February 9, 2017. This case is going to the Planning Commission December 13, 2016.

If you need additional information, please contact Acting Assistant Director, Jerry Rusthoven, at 512-974-3207.

**Greg I. Guernsey, AICP, Director**  
**Planning and Zoning Department**

x: Elaine Hart, Interim City Manager  
Sue Edwards, Assistant City Manager