

January 18, 2017

Dear Board or Commission Chair and Staff Liaison,

The CodeNEXT Advisory Group (CAG) would like input from your board or commission on the first draft of the new Land Development Code, specifically as it relates to your board or commission mission. The first code draft will be released on the City's website on January 30.

If the Land Development Code is relevant to your mission, we suggest that you ask your members to review the draft code and other documents on the CodeNEXT website, schedule a discussion at your regular meeting or at a special called meeting for this purpose, and then select one or two members to bring your collective input to a Boards and Commissions CodeNEXT Forum that the CodeNEXT Advisory Group will conduct.

The Boards and Commissions CodeNEXT Forum will be held on Saturday March 4, 2017, 9 am - 12 noon at a to-be-determined central Austin location. Please note that a quorum of your respective board or commission is prohibited from attending the Forum due to the Open Meetings Act.

The desired outcomes of this event for the CAG are : (1) to receive information from knowledgeable persons that will be useful in our final report to the land use commissions and City Council; and (2) to further the CAG's outreach mission. The desired outcome for City staff is to ensure that each of the city's multiple boards and commissions is given an opportunity to weigh in on the draft code, while efficiently consolidating the number of presentations required. The desired outcome for the City of Austin and its residents is to write and adopt the best possible Land Development Code.

Thank you for your ongoing service to our community. We look forward to seeing your representatives on March 4th.

Jim Duncan, Chair
Dave Sullivan, Vice Chair
CodeNEXT Advisory Group