

A G E N D A



Recommendation for Council Action (Purchasing)

Austin City Council

Item ID:

71429

Agenda Number

40.

Meeting Date:

June 15, 2017

Department:

Purchasing

Subject

Authorize award and execution of a 24-month contract with LEIF JOHNSON FORD, to provide parts and repair services for Ford vehicles, in an estimated amount of \$4,800,000, with three 12-month extension options in an estimated amount of \$2,400,000 per extension option, for a total contract amount not to exceed \$12,000,000.

Amount and Source of Funding

Funding in the amount of \$773,000 is available in the Fiscal Year 2016-2017 Operating Budget of Fleet Services. Funding in the amount of \$27,000 is available in the Fiscal Year 2016-2017 Operating Budget of the Aviation Department. Funding for the remaining 20 months of the original contract period and extension options are contingent upon available funding in future budgets.

Fiscal Note

A fiscal note is not required.

**Purchasing
Language:**

The Purchasing Office issued an Invitation for Bids (IFB) ELL0035 for these goods and services on April 10, 2017 and it closed on April 27, 2017 with four offers received. The recommended offer is the lowest offer submitted by a responsible offeror. Additional information on the solicitation is included below the line. The recommended offeror is a current provider for these goods and services.

**Prior Council
Action:**



**For More
Information:**

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or AgendaOffice@ austintexas.gov

NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Person: Erika Larsen, at 512-974-3127 or Erika.Larsen@ austintexas.gov

**Boards and
Commission
Action:**



Related Items:

MBE / WBE:

This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods and services required for this solicitation, there were insufficient subcontracting opportunities; therefore, no subcontracting goals were established.

Additional Backup Information

The contract is for the supply of original equipment manufacturer parts and repair services for City owned Ford vehicles on an as needed basis. The City currently has approximately 490 medium and heavy duty and 1,390 light duty Ford vehicles in the fleet inventory. The contractor will provide repair services to supplement the work performed by the City technicians at the Aviation and Fleet service centers to increase responsiveness to City departments. Parts will be purchased for maintenance and repairs handled in-house.

The contract will consolidate and replace five contracts which will begin expiring as early as October 2017. The requested authorization amounts for this contract were determined using departmental estimates based on historical spend. The actual usage on two of the five contracts has surpassed the forecasted spend, which has led to the early depletion of contract authorization. The requested authorization amounts will also allow for a small annual growth for parts and repair services requirements associated with aging vehicles and future vehicle acquisitions.

A contract is needed to ensure parts and repair services are available to minimize vehicle down time. If the City is unable to secure a contract, departments will not have a reliable source for parts and repair services, and will be forced to procure these requirements on an as needed basis, which may result in higher prices and higher operational costs.

BID TABULATION

IFB ELL0035

Ford Vehicle Parts and Repair Services

8 Lines

Vendor**Total Bid Items****(Lines Bid)**

Leif Johnson Ford Auto Group

**\$2,364,150
(8 of 8)**

Covert Ford Lincoln

**\$2,300,050
(4 of 8)**

Don Hart's Radiator Service Center

*

North Park Lincoln

*

* Deemed Non-Responsive – Did not meet the specification requirements of the solicitation.

A complete solicitation package, including a bid tabulation, is on file in the City's Purchasing Office and is available on the City's Financial Services Austin Finance Online website. Link: [Solicitation Documents](#)

LEIF JOHNSON FORD

	# months	Contract Amount	Contract Amendment	Revised Amount
Original Term	24	\$ 4,800,000	n/a	n/a
Extension Option 1	12	\$ 2,400,000	n/a	n/a
Extension Option 2	12	\$ 2,400,000	n/a	n/a
Extension Option 3	12	\$ 2,400,000	n/a	n/a
TOTAL	60	\$ 12,000,000	\$ -	\$ -