



**CITY MANAGER SEARCH ADVISORY TASK FORCE  
REGULAR MEETING MINUTES  
Wednesday, July 12, 2017**

**The City Manager Search Advisory Task Force convened in a regular meeting on Wednesday, July 12, 2017 at Town Lake Center, Austin Energy Headquarter, 721 Barton Springs, Austin, TX 78704.**

**Chair Laura Huffman called the Task Force meeting to order at 2:12 p.m.**

**Board Members in Attendance:** Laura Huffman (Chair), Sandra Kirk (Vice Chair), Claudia Conner, Perla Cavazos (Attended via conference call), Julio Gonzalez Altamirano, Bill Spellman, Channy Soeur, Walter Muse, Jan Lehman, Admiral Bobby Inman. Susan Hambright was absent.

**Staff in Attendance:** Ray Baray, Debbie Maynor, Rodney Crain, Lee Crawford, Trinh Bartlett, Lara Foss, Sonya Alexander-Harry, Cindy Henson, Rod Sigler, Gary Luedecke, Daniel Murphy. Steve Newton from Russell Reynold Associates was in attendance.

**1. APPROVAL OF MINUTES**

Recommendation by Task Force Chair Laura Huffman to approve the minutes for the June 28, 2017 City Manager Search Advisory Task Force Meeting was approved on Task Force Member Admiral Bobby Inman's motion with Task Force Member Bill Spelman's second on a 8-0 vote. Task Force Members Claudia Conner, Jan Lehman and Susan Hambright were absent at the time of the vote of approval.

**2. CITIZENS COMMUNICATION: GENERAL**

No one signed up to speak.

**3. NEW BUSINESS**

- a) Russell Reynolds Associates Representative Steve Newton gave an update on the City Manager Recruitment Process, the Culture Advisory Management Survey and answered questions from the Task Force.
- b) Russell Reynolds Associates Representative Steve Newton discussed, reviewed and took feedback from the Task Force on the draft City Manager Profile he provided. He will bring a revised draft to the next meeting for the Task Force to review and approve.

**4. ADJOURN**

Task Force Member Admiral Bobby Inman motioned to adjourn the meeting. Task Force Member Walter seconded on a 10-0 vote. Task Force Member Susan Hambright was absent. The Task Force Meeting was adjourned at 3:58 p.m.

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For more information on the City Manager Search Advisory Task Force, please contact Sonya Alexander-Harry at 512-974-3228.