



MEMORANDUM

TO: Mayor and Council

FROM: Capital Contracting Office

DATE: September 27, 2017

SUBJECT: Clarification Memo for Item #13 – Engineering Services for the Greater Walnut Area Centralized Odor Control Facility

The September 28th City Council agenda includes an item requesting the authorization for negotiation and execution of a professional services agreement with Parsons Water & Infrastructure Inc., (staff recommendation) or one of the other qualified responders for Request for Qualifications Solicitation No. CLMP230 to provide engineering services for the Greater Walnut Area Centralized Odor Control Facility in an amount not to exceed \$800,000.

In the additional backup information, it states the following, "The selected firm will evaluate the feasibility of vapor phase odor control on the Walnut and Little Walnut wastewater conveyance system, and if deemed feasible and cost-effective, design and construct new centralized odor control facilities. Professional services will include preliminary engineering, design, bidding, construction, and warranty phases."

The Capital Contracting Office would like to clarify to Mayor and Council that the selected firm will perform all services listed but the authorization for this item is only for preliminary engineering, design, and bidding. Staff will return to Council for additional authorization to perform construction and warranty phase services once the amount needed is determined.

xc: Elaine Hart, Interim City Manager
Jannette Goodall, City Clerk
Anne Morgan, City Attorney
Chris Chen, Assistant Director, Austin Water