



## MEMORANDUM

**TO:** Mayor and Council  
City of Austin Environmental Commission  
City of Austin Water and Wastewater Commission  
Elaine Hart, Interim City Manager  
Greg Meszaros, Director, Austin Water  
Doug Matthews, Chief Communications Director

**FROM:** Richard Mendoza, Director, Public Works Department

**CC:** Robert Goode, Assistant City Manager  
James Snow, Assistant Director, Public Works  
Shannon Halley, Environmental Program Coordinator, Austin Water  
Sherri Kuhl, Division Manager Environmental Conservation, Austin Water

**DATE:** September 20, 2017

**SUBJECT:** Request for Public Hearings for the Renaming of the Slaughter Creek Management Unit

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**PURPOSE:** Notification of results of 90 day public notice period and public hearing request for renaming the Slaughter Creek Management Unit to the Dr. Mary Gay Maxwell Management Unit.

**OVERVIEW:** The Public Works Department (PWD) received a request to rename the Slaughter Creek Management Unit after Dr. Mary Gay Maxwell. As required by Chapter 14-1-34, the Public Works Director notified Mayor, Council, City Management, and the affected director on June 8<sup>th</sup> of the request and that the process had started. A 90 day public notice period was initiated where the public information officer took reasonable steps to inform persons who are likely to have an interest in the naming of the facility.

The 90 day public notice period began on June 8<sup>th</sup> and ended on September 9<sup>th</sup>. Public Works received one endorsement and that was for Dr. Mary Gay Maxwell.

The Public Works Director is required to submit completed suggestions and endorsements to the chair of the City advisory board that the director finds to have appropriate jurisdiction. It was determined that the appropriate City advisory boards are the Environmental and Water and Wastewater Commissions. This memorandum serves notice to the two boards of the suggestions and endorsements submittal.

**NEXT STEPS:**

1. The Environmental Commission and Water and Wastewater Commission shall schedule and conduct a public hearing on naming of the facility.
2. Within 45 days of receiving the endorsements from the Public Works Director, the advisory board shall make a written recommendation to the council after the date the chair receives the suggestions and endorsements, and shall provide a copy of the recommendation to the City Manager.
3. The City Manager shall provide to each council member a copy of the advisory board's recommendation and the suggestions and endorsements received by the director. The City Manager shall place an item regarding the naming of the facility on the council's agenda as soon as practicable after the advisory board makes its recommendation.

Based on these steps the expectation is that consideration for renaming will reach Council in either late October or in November.