

AGENDA



Recommendation for Council Action

AUSTIN CITY COUNCIL

Regular Meeting: November 9, 2017

Item Number: 037

Purchasing Office

Authorize award and execution of a multi-term contract with Empire Roofing Companies, Inc., to provide roofing maintenance, repair, and parts services, for up to five years for a total contract amount not to exceed \$7,350,000. (This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program and subcontractor goals were applied to the solicitation. The subcontracting goals were met and the resulting contract will include 3.06% WBE participation.)

Fiscal Note	Funding in the amount of \$1,787,500 is available in the Fiscal Year 2017-2018 Operating Budget of various City departments. Funding for the remaining contract term is contingent upon available funding in future budgets.
Purchasing Language	The Purchasing Office issued an Invitation for Bids (IFB) JRD0037 for these goods and services. The solicitation issued on July 24, 2017 and it closed on August 22, 2017. Of the three offers received, the recommended contractor submitted the lowest responsive offer. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: Solicitation Documents < https://www.ci.austin.tx.us/financeonline/vendor_connection/solicitation/solicitation_details.cfm?sid=119128 >.
For More Information	Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or AgendaOffice@austintexas.gov < mailto:AgendaOffice@austintexas.gov > NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Person: Jonathan Dalchau, at 512-974-2938 or Jonathan.Dalchau@austintexas.gov < mailto:Jonathan.Dalchau@austintexas.gov >.

Council Committee, Boards and Commission Action	October 16, 2017 - Unanimously approved by the Electric Utility Commission on a 7-0 vote, with Commissioners Fath, Stout and Wray absent, and one vacancy.
Client Department(s)	Austin Convention Center; Austin Energy; Austin Public Library; Austin Resource Recovery; Aviation; Building Services Department; Parks and Recreation Department.

Additional Backup Information:

The contract will provide roofing services for City-owned facilities. The contractor will perform routine inspections and preventive maintenance services on a semi-annual basis at requested locations, with general and emergency repair services performed on an as-needed basis. These services help to prevent premature roof failure and extend the life of existing roofs on City facilities.

This contract will replace the current contract, which expires on January 8, 2018. The requested authorization amounts for this contract were determined using departmental estimates and historical spend and allow for a small annual increase in increased preventative maintenance services.

If a contract is not secured, the City will have to perform repetitive spot purchases that increase administrative costs and time needed to make repairs to roofs on City facilities.

Contract Detail

	<u>Contract Term</u>	<u>Contract Amount</u>	<u>Contract Amendment</u>	<u>Revised Amount</u>
Initial Term	3	\$4,650,000	n/a	n/a
Extension Option 1	2	\$2,700,000	n/a	n/a
TOTAL	5	\$7,350,000	\$ -	\$ -

*Note: Austin Convention Center's Year 1 includes a planned \$700,000 repair.