# GOAL DETERMINATION REQUEST FORM

<table>
<thead>
<tr>
<th>Buyer Name/Phone</th>
<th>John Hilbun / 41054</th>
<th>PM Name/Phone</th>
<th>John Speirs / 43510</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sponsor/User Dept.</td>
<td>TARA 7300</td>
<td>Sponsor Name/Phone</td>
<td>John Speirs / 43510</td>
</tr>
<tr>
<td>Solicitation No</td>
<td>not yet solicited</td>
<td>Project Name</td>
<td>Digital Literacy</td>
</tr>
<tr>
<td>Contract Amount</td>
<td>$988,870 maximum</td>
<td>Ad Date (if applicable)</td>
<td>N/A</td>
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## Procurement Type

- [ ] AD – CSP
- [ ] AD – Design Build Op Maint
- [ ] IFB – IDIQ
- [x] Nonprofessional Services
- [ ] Critical Business Need
- [ ] Sole Source*
- [ ] AD – CM@R
- [ ] AD – JOC
- [ ] PS – Project Specific
- [ ] Commodities/Goods
- [ ] Interlocal Agreement
- [ ] AD – Design Build
- [ ] IFB – Construction
- [ ] PS – Rotation List
- [ ] Cooperative Agreement
- [ ] Ratification

## Provide Project Description**

A nonprofit organization to provide Community Technology Access Lab Management & Digital Literacy Skills Training Services.

Project History: Was a solicitation previously issued? If so were goals established? Were subcontractors/subconsultants utilized? Include prior Solicitation No.

This is an expansion of existing contract MA 7300 16082200047. No goals were established.

List the scopes of work (commodity codes) for this project. (*Attach commodity breakdown by percentage; eCAPRIS printout acceptable*)

- 95290 - Training And Instruction (For Clients, Not Staff) (45%)
- 92047 - Support Services, Computer (45%)
- 91838 - Education And Training Consulting (10%)

John Hilbun 3/16/2017

## Buyer Confirmation

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<th>Date</th>
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<td>3/16/2017</td>
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* Sole Source must include Certificate of Exemption
**Project Description not required for Sole Source

## FOR SMBR USE ONLY

| Date Received | 3/16/2017 | Date Assigned to BDC | 3/16/2017 |

In accordance with Chapter2-9(A-D)-19 of the Austin City Code, SMBR makes the following determination:

- [ ] Goals  % MBE  % WBE
- [ ] Subgoals  % African American  % Hispanic
- [ ] % Asian/Native American  % WBE
- [ ] Exempt from MBE/WBE Procurement Program  [x] No Goals
GOAL DETERMINATION REQUEST FORM

This determination is based upon the following:

- Insufficient availability of M/WBEs
- Insufficient subcontracting opportunities
- Sufficient availability of M/WBEs
- Sole Source
- No availability of M/WBEs
- No subcontracting opportunities
- Sufficient subcontracting opportunities
- Other

If Other was selected, provide reasoning:

MBE/WBE/DBE Availability

There are no non-profit vendors that are also certified firms.

Subcontracting Opportunities Identified

There were no subcontracting opportunities identified.

Cassidy Villegan

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<thead>
<tr>
<th>SMBR Staff</th>
<th>Signature/ Date</th>
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<tbody>
<tr>
<td></td>
<td>3.21.17</td>
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<tr>
<th>SMBR Director or Designee</th>
<th>Date</th>
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<td>4.17</td>
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Returned to/ Date:

Goal Determination Request

Rev 04.04.2016