



MEMORANDUM

TO: Mayor and City Council

FROM: Gregory I. Guernsey, AICP, Director
Planning and Zoning Department

DATE: January 25, 2018

RE: NPA-2017-0016.03 –3232 & 3306 E. Cesar Chavez Street
District 3
Staff postponement request

Staff requests a postponement of the above-mentioned plan amendment application from the February 15, 2018 hearing to the **March 22, 2018 hearing** because the Planning Commission has not made a recommendation at this time.

If you have any questions about this item, please contact Assistant Director Jerry Rusthoven at (512) 974-3207 or at jerry.rusthoven@austintexas.gov.

Gregory I. Guernsey, Director
Planning and Zoning Department

x: Elaine Hart, Interim City Manager
Joe Pantalion, Interim Assistant City Manager