

## AGENDA



## Recommendation for Council Action

## AUSTIN CITY COUNCIL

Regular Meeting : February 15, 2018

Item Number: 005

## Capital Contracting Office

Authorize negotiation and execution of a professional services agreement with Cobb, Fendley & Associates, Inc. (staff recommendation), or one of the other qualified responders to the Request for Qualifications Solicitation No. CLMP234, to provide distribution engineering and associated design technical services for the Staff Augmentation Services for Electric Distribution project, for an initial one-year term, with three one-year renewal options, for a total contract amount not to exceed \$4,000,000, including all renewals. [Notes: This contract will be awarded in compliance with City Code Chapter 2-9B (Minority Owned and Women Owned Business Enterprise Procurement Program) by meeting the goals with 10.00% MBE and 20.00% WBE participation.]

<b>Lead Department</b>	Capital Contracting Office  <b><u>Managing Department(s)</u></b> Austin Energy
<b>Fiscal Note</b>	Funding in the amount of \$4,000,000 is available in the Fiscal Year 2017-2018 Capital Budget of Austin Energy.
<b>Purchasing Language</b>	Staff recommendation is the most qualified firm out of five firms evaluated through the City's qualifications-based selection process.
<b>For More Information</b>	Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or AgendaOffice@austintexas.gov.  NOTE: Respondents to this solicitation, and their representatives, shall direct inquiries to Rolando Fernandez, 512-974-7749, Aiden Cohen, 512-974-1929, or the Project Manager, Allen Small, 512-505-7111.
<b>Council Committee,</b>	January 22, 2018 - Recommended by the Electric Utility Commission

<b>Boards and Commission Action</b>	on a vote of 8-0, with Commissioner Stout absent and two commission vacancies.
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### **Additional Backup Information:**

Continued growth in residential and commercial property markets has resulted in significant increases in requests for upgraded and new electric distribution systems in the Austin Energy service area. Requests typically come from contractors requiring new or expanded electric service for new subdivisions or mixed use developments. Austin Energy also receives requests for expanded service from its large industrial and commercial customers and internally from Austin Energy service groups such as On-Site Energy Resources (chilled water services) and other City departments. These requests consist of designing new feeders, upgrading existing services, redesigning existing electrical distribution feeders, and any design for equipment installations required to support the reliability of the electric distribution system.

Austin Energy design staff receive 50 to 100 requests per month for electric service changes. Consequently, the workload created by the demand for new or upgraded electrical services is beyond the capacity of existing staff. This contract will provide staff augmentation services to respond to requests in a timely manner. Anticipated services include distribution system engineering, technical design services, lighting studies, traffic control plans for utility projects, and related services to support Austin Energy's electric distribution teams.

This request allows for the award and execution of a professional services contract with Cobb, Fendley & Associates, Inc. for an estimated period of one year with three one-year renewal options. However, staff may extend the final term until funds are expended, but in no event will exceed the total contract amount.

A delay in approval of this item will negatively impact Austin Energy's ability to respond in a timely manner to electrical service requests. Without sufficient staff resources to complete the design of the electric distribution systems, construction and redevelopment projects in Austin could be significantly delayed.

This authorization provides for funding of the above-listed services. This request allows for the development of an agreement with the qualified responder selected by Council. If the City is unsuccessful in negotiating a satisfactory agreement with the selected responder, negotiations will cease with that provider. Staff will return to Council so that another qualified responder may be selected.

**TOP RANKED FIRM:**Cobb, Fendley & Associates, Inc. is located in Austin, Texas

**SECOND RANKED FIRM:**Stanley Consultants, Inc. is located in Austin, Texas

Information on this solicitation is available through the City's Austin Finance Online website.

Link: Solicitation Documents

<[https://www.ci.austin.tx.us/financeonline/vendor\\_connection/solicitation/solicitation\\_details.cfm?sid=120528](https://www.ci.austin.tx.us/financeonline/vendor_connection/solicitation/solicitation_details.cfm?sid=120528)>.