

## MEMORANDUM

**TO:** Mayor and City Council

FROM: Gregory I. Guernsey, AICP, Director

**Planning and Zoning Department** 

**DATE:** April 5, 2018

**RE:** NPA-2017-0021.01 –4530 E. Ben White Blvd.

District 3

**Staff Postponement Request** 

Staff requests a postponement of this plan amendment case to the May 24, 2018 hearing date to allow additional time for staff review.

If you have any questions about this item, please contact Assistant Director Jerry Rusthoven at (512) 974-3207.

**Gregory I. Guernsey, Director Planning and Zoning Department** 

x: Spencer Cronk, City Manager

Joe Pantalion, Interim Assistant City Manager