

**AGENDA**



**Recommendation for Council Action**

**AUSTIN CITY COUNCIL**  
**Regular Meeting: May 10, 2018**

Item Number: **007**

**Capital Contracting Office**

Authorize negotiation and execution of a professional services agreement with CP&Y, Inc., MWM DesignGroup, Inc. (DBE), and McGray and McGray Land Surveyors, Inc. (DBE), or other qualified responders for Request for Qualifications Solicitation No. CLMP241, for surveying services for the 2018 ABIA Surveying Services Rotation List for an estimated period of two years or until financial authorization is expended, with the total amount not to exceed \$1,500,000 divided among the three firms. [Note: This contract will be awarded in compliance with 49 CFR Part 26 (Disadvantaged Business Enterprise Program) by meeting the goals with 13.40% DBE participation.]

**District(s) Affected:** District 2

<b>Lead Department</b>	Capital Contracting Office  <b><u>Managing Department(s)</u></b> Department of Aviation
<b>Fiscal Note</b>	Funding is available in the Fiscal Year 2017-2018 Capital Budget of the Department of Aviation.
<b>Purchasing Language</b>	Staff recommendation is selection of the three most qualified firms out of 11 firms evaluated through the City’s qualification-based selection process.
<b>For More Information</b>	Inquiries should be directed to the City Manager’s Agenda Office, at 512-974-2991 or AgendaOffice@austintexas.gov.  NOTE: Respondents to this solicitation, and their representatives, shall direct inquiries to Rolando Fernandez, 512-974-7749, Aiden Cohen, 512-974-1929, or the Project Manager, Robert Mercado, 512-530-2515.

<b>Council Committee, Boards and Commission Action</b>	April 10, 2018 - Recommended by the Airport Advisory Commission on a vote of 8-0-0-3 with Commissioners Walewski, Hendricks, and Barrera-Ramirez absent.

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**Additional Backup Information:**

Since the opening of Austin-Bergstrom International Airport in 1999, there have been significant changes to the Austin metropolitan area, passenger demand, and to the airline industry itself. There has been aggressive growth in the region and large increases in both domestic and international air service. Austin-Bergstrom International Airport has grown at a rapid pace especially over the past few years at 10%, 11%, and nearly 12% requiring necessary improvements and updates to be made to meet the needs of regional airline services. These needs include replacement of old structures and construction of new facilities for passenger and airline service demand, enhanced security, new passenger centric technologies, and ground transportation options. In the current Capital Improvement Program for the airport there is approximately \$850M of projected spending for new projects through fiscal year 2022. These future projects will require a substantial amount of surveying services.

The following types of surveying services anticipated include:

- Boundary Surveys of large and small acreage tracts
- Building Projects
- Parking Projects
- Airport Runway, Apron, and Taxiway Improvements
- Pipeline and Electric Transmission Line Improvements
- Street and Bridge projects
- Drainage Improvements
- Aerial surveys using LIDAR

As a standard business practice, the City routinely engages the services of professional services firms to perform analysis, design and support services associated with construction or improvement of City capital assets. Rotation List contracting allows the City to always have a group of qualified consultants available to perform a specific type of recurring work in a timely manner to meet the project and operational needs of the City.

Prior to issuing, this solicitation was reviewed by the City's Rotation List Advisory Committee, which is made up of staff from the Capital Contracting Office, Small and Minority Business

Resource Department, Public Works Department, and other user departments. The total authorization amount, the number of firms to be recommended for selection, and the authorization amount per firm were discussed and reviewed by the Committee. The Capital Contracting Office expects that ABIA will require these services to meet current and future surveying needs.

This request allows for the development of a professional services agreement with each of the three recommended firms for an estimated period of 2-years or until financial authorization is expended. Initial project assignments will be based on the firm's final ranking as determined during the Request for Qualifications evaluation (highest to lowest), the maximum cumulative contracted amount in comparison to the estimated task budget for that firm, and the firm's qualifications and availability of expertise at time of project need. Per firm authorizations may be increased or decreased, through the life of the contract, based on the needs of a particular assignment and will follow the established rotation list policies and procedures. If the City is unsuccessful in negotiating a satisfactory agreement with a recommended firm(s), if a selected firm ceases practice during the contract period, or if the City elects to terminate its agreement with one of the selected firms, the remaining assignments will be assigned to the remaining firm(s) for the duration of the contract period.

**RECOMMENDED FIRMS:**

CP&Y, Inc., is located in Round Rock, TX

MWM DesignGroup Inc., is located in Austin, TX

McGray & McGray Land Surveyors, Inc., is located in Austin, TX