



## MEMORANDUM

**TO:** Mayor and Council

**FROM:** Richard Mendoza, Director, Public Works Department

**CC:** Robert Goode, Assistant City Manager  
Rey Arellano, Assistant City Manager  
Tom Dodds, Interim Fire Chief, Austin Fire Department  
Jorge Morales, Assistant Director, Public Works Department  
Rolando Fernandez, Capital Contracting Officer

**DATE:** August 27, 2018

**SUBJECT:** Update on Austin Fire Department (AFD) Locker Room Project Phase 6

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This memorandum provides an update on the AFD Locker Room Project Phase 6 implementation plan for Fire Stations 2, 9, 10, 11, 12 and 16.

As you may recall, this project will include making gender equitable accommodations by means of converting current dormitory and locker room space into individual bedrooms and unisex shower/bathrooms. The project also will address accessibility, sustainability (LEED Silver Certification), and the renewal of outdated facilities.

Funding in the amount of \$2.8 million is available in AFD's Capital Budget for FY 2017-2018. Funding in the amount of \$9.9 million is contingent upon approval of the FY 2018-2019 Proposed Budget.

In September 2017, Interim City Manager Hart provided an [update](#) on this project. Since that time, the Public Works Department and Capital Contracting Office have completed the following:

- Established a Design-Build (DB) delivery method: approved by Council Oct. 2017
- Completed a Design Criteria Manual: Apr. 2018
- Issued Request for Qualification for a DB: Apr. 2018
- DB response evaluations: May 2018

Here is the implementation schedule for the remainder of this project:

- Aug. 2018: Request Council Authorization of DB team

- Aug.-Nov. 2018: Contract Kick-Off/Scope, Fees, Rates, Review, Approval, Notice to Proceed (NTP)
- Nov. 2018: Begin Renovations (design, permitting, construction) for Fire Stations 2, 9 and 16
- Mar. 2019: Begin Renovations (design, permitting, construction) for Fire Stations 10, 11 and 12
- Feb. 2020: Complete Renovations for Fire Stations 2, 9 and 16
- Mar. 2020: AFD Completes Move-in to Fire Stations 2, 9 and 16
- Dec. 2020: Complete Renovations for Fire Stations 10, 11 and 12
- Jan. 2021: AFD Completes Move-in to Stations 10, 11 and 12

Please do not hesitate to contact me if you are looking for more insight to these matters.