

AGENDA



Recommendation for Council Action

AUSTIN CITY COUNCIL

Regular Meeting: September 20, 2018

Item Number: 043

Purchasing Office

Authorize award and execution of a multi-term contract with Great Western Managed Services Corporation D/B/A GWC (WBE), to provide grounds and irrigation maintenance and repair services, for up to five years for a total contract amount not to exceed \$500,000. (Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods and services required for this solicitation, there were insufficient subcontracting opportunities; therefore, no subcontracting goals were established).

Lead Department	Purchasing Office.
Fiscal Note	Funding in the amount of \$41,667 is available in the Fiscal Year 2017-2018 Operating Budget of the Austin Public Library. Funding for the remaining contract term is contingent upon available funding in future budgets.
Purchasing Language	The Purchasing Office issued an Invitation for Bids (IFB) 8500 JRD1001 for these goods and services. The solicitation issued on June 11, 2018 and it closed on July 3, 2018. Of the five offers received, the recommended contractor submitted the lowest responsive offer. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: Solicitation Documents <https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=124448> .
For More Information	Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or AgendaOffice@austintexas.gov < mailto:AgendaOffice@austintexas.gov > NOTE: Respondents to this solicitation, and their representatives,

	shall continue to direct inquiries to the solicitation's Authorized Contact Persons: Jonathan Dalchau, at 512-974-2938 or Jonathan.Dalchau@austintexas.gov <mailto:Jonathan.Dalchau@austintexas.gov> and Paul Trimble, at 512-974-1714 or Paul.Trimble@austintexas.gov <mailto:Paul.Trimble@austintexas.gov>.
Client Department(s)	Austin Public Library.

Additional Backup Information:

The contract will provide mowing, landscaping, and irrigation maintenance and repair services for over 60 acres of Austin Public Library (APL) property. Twenty one branch library locations will be routinely serviced as well as the new central library on an as-needed basis.

The City strives to keep library facilities clean and welcoming to its many users. Each library branch is unique to its neighborhood location with its own landscaping and grounds requirements. The contract requirements will provide a consistent standard for these services to ensure proper and sustainable landscape and lawn care management. The contractor will perform regularly scheduled routine lawn mowing and edging, debris removal, flowerbed management, irrigation system maintenance, and weeding, providing all labor, equipment, and supervision for these services.

The contractor will be responsible for providing and maintaining alternative fueled equipment in compliance with Council Resolutions 20071129-045 and 20070215-023 relating to the adoption of sustainable business practices that reduce or eliminate chemical substances and reduce green-house gas emissions.

This is a new contract for APL. In the past, grounds maintenance services were provided under an annually renewable interdepartmental agreement with Austin Public Health who has limited capacity to continue providing these services to APL.

The requested authorization amounts were determined using the department's estimated lawn and irrigation needs for the APL properties.

Contract Detail:

Contract Term	Length of Term	Contract Authorization
Initial Term	3 yrs.	\$300,000

Optional Extension 1	1 yr.	\$100,000
Optional Extension 2	1 yr.	\$100,000
TOTAL	5 yrs.	\$500,000

Note:Contract Authorization amounts are based on the City's estimated annual usage.