

Street Name Change: Manchaca Road to Menchaca Road

Additional Backup Information:

If holding the public hearing is approved, it is currently scheduled for October 4, 2018.

City Council's decision on changing the street name results in triggering one of two processes.

If Council objects:

1. Austin Transportation Department sends notice to property owners that the case was not approved. Case is closed.

If Council approves:

1. Austin Transportation Department obtains copy of ordinance signed by Mayor.
2. Austin Transportation Department notifies City of Austin's Address Management Services to update database. These updates affected addresses on all maps used by all public safety agencies, city departments, etc. for City of Austin and Travis County.
3. Austin Transportation Department emails notification to agency list, which includes over 75 individuals at affected organizations and City of Austin departments, including Austin Police Department, Austin Transportation Department, Emergency Management Services, Travis County, Williamson County, United States Postal Service, AT&T, Inrix, etc.
 - a. This is used for Departments and Services to update the street name in their data so that city assets/inventory/services are not misidentified and/or disrupted.
 - b. United States Postal Service Address Management Systems (AMS) Department updates the internal postal database immediately upon notification; they then share the information with the local Post Offices.
 - c. United States Postal Service will honor the previous street name as an "alias" for at least one year to capture the mail and route to the new street name. For this reason, there is no need for residents to submit a "change of address" form.
4. City of Austin's Address Management Services sends official Address Change Notification to property owner mailing list that name was approved, which includes a reminder to change legal and financial documents, etc.
5. Austin Transportation Department Signs & Markings Division fabricates and installs new street name signs.

Resident Responsibility

There is no need for residents to submit a "change of address" form. The United States Postal Service will honor the previous street name as an "alias" for at least one year to capture the mail and route to the new street name. Each person should update their legal address by contacting their banks, mortgage institutions, insurance companies, relatives, friends, subscription services, etc. as needed. Additionally, residents should update their legal address on personal identification cards such as Drivers Licenses. These updates can occur once the United States Postal Service updates the Master Address Table, typically within 1 to 2 weeks of the City notifying them of the street name change.