

# A G E N D A



## Recommendation for Council Action

### AUSTIN CITY COUNCIL

Regular Meeting: October 4, 2018

Item Number: 026

#### Purchasing Office

Authorize award and execution of a multi-term contract with Blue Chem, Inc., to provide waste removal services for a City-owned portable toilet, for up to five years for a total contract amount not to exceed \$775,000. (Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

<b>Lead Department</b>	Purchasing Office.
<b>Fiscal Note</b>	Funding in the amount of \$115,000 is available in the Fiscal Year 2018-2019 Operating Budget of the Austin Transportation Department. Funding for the remaining contract term is contingent upon available funding in future budgets.
<b>Purchasing Language</b>	The Purchasing Office issued an Invitation for Bids (IFB) 6200 SLW1007 for these services. The solicitation issued on July 2, 2018 and it closed on July 24, 2018. The recommended contractor submitted the only responsive offer. A complete solicitation package, including a tabulation of the bid received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: <a href="https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=126151">Solicitation Documents</a> < <a href="https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=126151">https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=126151</a> >.
<b>For More Information</b>	Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or <a href="mailto:AgendaOffice@austintexas.gov">AgendaOffice@austintexas.gov</a> < <a href="mailto:AgendaOffice@austintexas.gov">mailto:AgendaOffice@austintexas.gov</a> > NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized

	Contact Persons: Sandy Wirtanen, at 512-974-7711 or <a href="mailto:sandy.wirtanen@austintexas.gov">sandy.wirtanen@austintexas.gov</a> <mailto:sandy.wirtanen@austintexas.gov> or Georgia Billela, at 512-974-2939 or <a href="mailto:georgia.billela@austintexas.gov">georgia.billela@austintexas.gov</a> <mailto:georgia.billela@austintexas.gov>.
<b>Client Department(s)</b>	Austin Transportation Department.

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**Additional Backup Information:**

The contract will provide waste removal services to include daily haul-off of waste produced from a City-owned, public, portable toilet that is anticipated to be operated under a 24/7 schedule. This unit will be in place to serve pedestrians within the downtown area until permanent facilities can be constructed. Subsequent to permanent facilities, this service contract would also allow the continued use of the portable unit for special events or other City needs.

The current contract expires January 29, 2019; however, authorization is expected to be exhausted prior to contract expiration. The requested authorization amount was determined using department estimates based on historical spend.

**Contract Detail:**

<b>Contract Term</b>	<b>Length</b>	<b>Contract of Term Authorization</b>
Initial Term	2 yrs.	\$330,000
Optional Extension 1	1 yr.	\$115,000
Optional Extension 2	1 yr.	\$115,000
Optional Extension 3	1 yr.	\$115,000
<b>TOTAL</b>	<b>5 yrs.</b>	<b>\$775,000</b>

**Note:** Contract Authorization amounts are based on the City's estimated annual usage.