

# AGENDA



## Recommendation for Council Action

### AUSTIN CITY COUNCIL

Regular Meeting: October 18, 2018

Item Number: 027

#### Purchasing Office

Authorize negotiation and execution of a cooperative contract with Insight Public Sector to provide an Adobe Enterprise Term License Agreement and related services, for a term of three years in an amount not to exceed \$318,563. (Note: This procurement was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods and services required for this procurement, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

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| <b>Lead Department</b>                          | Purchasing Office.  |
| <b>Fiscal Note</b>                              | Funding in the amount of \$56,365 is available in the Fiscal Year 2018-2019 Operating Budget of Austin Energy. Funding for the remaining contract term is contingent upon available funding in future budgets.  |
| <b>Purchasing Language</b>                      | Multiple vendors within this cooperative purchasing program were reviewed for these goods and services. The Purchasing Office has determined this contractor best meets the needs of the department to provide the goods and services required at the best value for the City.                        |
| <b>For More Information</b>                     | Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or <a href="mailto:AgendaOffice@austintexas.gov">AgendaOffice@austintexas.gov</a> or to the buyer, Brett Hardy, at 512-322-6122 or <a href="mailto:Brett.Hardy@austinenergy.com">Brett.Hardy@austinenergy.com</a> . |
| <b>Council Committee, Boards and Commission</b> | September 17, 2018 - Recommended unanimously by the Electric Utility Commission on an 8-0 vote, with Commissioners Vaughn and   |

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|-----------------------------|------------------------------|
| <b>Action</b>               | Wray absent and one vacancy. |
| <b>Client Department(s)</b> | Austin Energy.               |

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**Additional Backup Information:**

The contract is for an Adobe Enterprise Term License Agreement (ETLA) and related services. Adobe software is used for document compilation, manipulation, and design. This ETLA will allow Austin Energy to better organize and consolidate its Adobe software portfolio into one agreement to facilitate upgrades, annual subscription renewals, and new purchases.

This contract is new and represents a consolidation of purchases of these products and services into a single contract. The requested authorization amount is based on forecasted needs for the term of the contract.

The State of Texas Department of Information Resources cooperative establishes competitively bid contracts that can be utilized by the State and other government agencies through a cooperative agreement. Cooperative agreements save taxpayer dollars by leveraging the State's volume-buying power to drive down costs on hundreds of contracts through a streamlined cooperative purchasing program