



## COMMUNITY TECHNOLOGY & TELECOMMUNICATIONS COMMISSION

<http://www.austintexas.gov/cttc>

# MINUTES

## Regular Meeting

Wednesday – September 12, 2018 – 6:30 PM

Austin Public (Community Media Studio)

1143 Northwestern Avenue - Austin, TX, 78702

Please go to [http://www.austintexas.gov/cityclerk/boards\\_commissions/meetings/10\\_1.htm](http://www.austintexas.gov/cityclerk/boards_commissions/meetings/10_1.htm) for backup material associated with this agenda.

All ATXN (City Channel 6) programming is cablecast on Spectrum, Grande Communications, and Google Fiber on their cable channel 6, on AT&T U-Verse Channel 99 and webcast online. Over 20 meetings per month, including this commission meeting, are available on demand online, typically within a few hours of the cablecast. Schedules and video can be found at:

<http://www.austintexas.gov/department/channel-6>.

### **CURRENT COMMISSION MEMBERS:**

Amber Allen - Mayor Steve Adler

Nehemiah Pitts III - Council Member Ora Houston, District 1

Claudia Yanez - Council Member Delia Garza, District 2

Malcolm Yeatts - Council Member Sabino "Pio" Renteria, District 3

David Alexander - Council Member Gregorio Casar, District 4

Dave Floyd - Council Member Ann Kitchen, District 5

Irfan Syed - Council Member Jimmy Flannigan, District 6

Vacant - Council Member Leslie Pool, District 7

Aaron Tao - Council Member Ellen Troxclair, District 8

Angela Newell - Mayor Pro Tem Kathie Tovo, District 9

Sumit DasGupta - Council Member Alison Alter, District 10

### **Commission Members Present**

Nehemiah Pitts III

Malcolm Yeatts

David Alexander

Sumit DasGupta

Irfan Syed

Claudia Yanez

### Unexcused Absence

Amber Allen  
Angela Newell  
Aaron Tao  
Dave Floyd

### **CALL TO ORDER**

The meeting was called to order at 6:59 pm

#### **1. CITIZEN COMMUNICATION: GENERAL**

The first ten speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

No citizens signed up for communication

#### **2. APPROVAL OF MINUTES – July 11, 2018**

**Motion to approve the July 11, 2018 meeting minutes was made by Vice Chair DasGupta, seconded by Commissioner Syed, and passed on a 6-0 vote.**

#### **3. STAFF AND COMMUNITY BRIEFINGS (A member of the public may not address a board at a meeting on an item posted as a briefing)**

##### **a. Google Fiber & Community Connections Program in Austin (Daniel Lucio, Google Fiber)**

Presentation by Daniel Lucio can be viewed [here](#).

##### **b. City of Austin Telecommunications Network (Bruce Hermes, City of Austin)**

Presentation by Bruce Hermes can be viewed [here](#).

The location of City of Austin Telecommunication Networks can be viewed [here](#).

##### **c. City of Austin Wireless Small Cell Permitting (Rondella Hawkins, City of Austin)**

Memorandum describing the City of Austin Wireless Small Cell Permitting process can be viewed [here](#).

##### **d. Recommendations for the 2019 Grant for Technology Opportunities Program (John Speirs, City of Austin)**

Memorandum describing GTOPs 2019 Recommendations can be viewed [here](#).

#### **4. NEW BUSINESS (Discussion and Possible Action)**

**a. Google Fiber & Community Connections Program in Austin**

Chair Yeatts discussed the need for further discussion on “One touch make ready”. The national policy does not place requirements on municipal energy entities. The commission assigned this to the Technology, Infrastructure, and Innovation Working Group to investigate further, including:

- Would “one touch make ready” be beneficial to the City for Austin Energy to adopt?
- Why as Austin Energy not adopted it already?

**b. City of Austin Telecommunications Network**

Chair Yeatts discussed the need to have Bruce Hermes back in 6-8 months for an update on the deployment of the wave division multiplexing technology.

**c. City of Austin Wireless Small Cell Permitting**

Chair Yeatts noted some task items for the Technology, Infrastructure, and Innovation Working Group. The commission is interested in having the City investigate laying shared conduit for carriers to use (for a fee).

**d. Recommendations for the 2019 Grant for Technology Opportunities Program**

**Motion to approve the 2019 Grant for Technology made by Commissioner DasGupta, seconded by commissioner Pitts, approved on a vote of 6-0.**

**5. COMMISSION UPDATES (Discussion and Possible Action)**

**a. Digital Inclusion and Civic Engagement Working Group.**

Commissioner Pitts noted the work that went into the GTOPs 2019 recommendations. Chair Yeatts also communicated with the Clerk’s Office requesting coordination for the effort to allow remote participation at all commission meetings.

**b. Knowledge, Information, and Data Stewardship Working Group.**

Commissioner Alexander initiated contact with staff in the Innovation Office regarding services and information that are desired to be on the City website which are not currently available. He intends to meet with the Austin Neighborhoods Council on September 26<sup>th</sup>, with the objective to get a spot on the October meeting agenda.

Commissioner Alexander would also reach out to the Austin Tech Alliance to glean their insight on data stewardship.

**c. Technology, Infrastructure, and Innovation Working Group.**

This group did not meet in the past month.

## 6. FUTURE AGENDA ITEMS

**Next Regular Meeting: October 10, 2018.**

Commissioner Pitts:

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Commissioner DasGupta would like to have the Equity Office also present

Chair Yeatts would like to hear from Austin Energy on "One touch make ready"

## 7. ADJOURNMENT

**Motion to adjourn made by Commissioner DasGupta and seconded by Commissioner Alexander passed on a 6-0 vote at 9:28 pm.**

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please contact Jesse Rodriguez at the Office of Telecommunications & Regulatory Affairs at (512) 974-7676, for additional information; TTY users route through Relay Texas at 711.

For more information on the Community Technology & Telecommunications Commission, please visit their website at <http://www.austintexas.gov/cttc> or contact Jesse Rodriguez at [jesse.rodriguez@austintexas.gov](mailto:jesse.rodriguez@austintexas.gov).

Posting Submitted by: Jesse Rodriguez, Business Process Specialist, Friday, October 19, 2018