

AGENDA



Recommendation for Council Action

AUSTIN CITY COUNCIL

Regular Meeting: November 1, 2018

Item Number: 021

Purchasing Office

Authorize negotiation and execution of a contract with Environmental Tree and Design, Inc., to provide tree relocation and care services, in an amount not to exceed \$550,000. (Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were insufficient subcontracting opportunities; therefore, no subcontracting goals were established).

District(s) Affected: District 1

Lead Department	Purchasing Office.
Fiscal Note	Funding is available in the Fiscal Year 2018-2019 Urban Forest Replenishment Fund.
Purchasing Language	The Purchasing Office issued Request for Proposals (RFP) 5300 JRD3003REBID for these services. The solicitation issued on August 27, 2018 and it closed on September 13, 2018. The recommended contractor submitted the only responsive offer. A complete solicitation package, including a log of offers received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: Solicitation Documents < https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=126871 >.
Prior Council Action	December 14, 2017 - Council approved an interlocal agreement, item 89, with the Texas Facilities Commission for development of phase one of the 2016 Texas Capitol Complex Master Plan on a 9-1 vote, with Council Member Houston voting nay and Council Member Pool abstaining.

For More Information	<p>Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or AgendaOffice@austintexas.gov <mailto:AgendaOffice@austintexas.gov></p> <p>NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Person: Jonathan Dalchau, at 512-974-2938 or Jonathan.Dalchau@austintexas.gov <mailto:Jonathan.Dalchau@austintexas.gov>.</p>
Client Department(s)	Development Services Department.

Additional Backup Information:

The contract is for the relocation and care services for two Live Oak trees located in the Texas Capitol Complex proposed for relocation to Waterloo Park. The trees will have undergone pre-treatment services prior to transplant. The contractor will plan, prepare, route, relocate, and make safe the current and future sites of the trees. The contract will include maintenance and warranty services for the trees for one year.

On December 14, 2017, an interlocal agreement for development of phase one of the 2016 Texas Capitol Complex Master Plan provided for funding from the Texas Facilities Commission in the amount of \$130,500 to facilitate the relocation of trees that have been designated for removal. Representatives of the City's Community Tree Preservation Division worked closely with the Waller Creek Conservancy to evaluate transplant candidates in the project area. Staff recommended the preservation and relocation of a 39-inch Live Oak tree and a 23-inch Live Oak tree. The trees will be relocated to Waterloo Park and will be consistent with the overall design plan currently being conducted by the Waller Creek Conservancy. The Texas Facilities Commission will reimburse the Urban Forest Replenishment Fund in an amount not to exceed \$130,500 upon relocation of the designated trees.

The interlocal agreement commits the City to relocation of the designated trees in accordance with the Capitol Complex project schedule. The tree relocations must be completed in early 2019 to accommodate the Texas Facilities Commission schedule to begin work near the trees.

An evaluation team with expertise in this area evaluated the offer and recommended Environmental Tree and Design, Inc. to provide these services based on the proposed concept, solution and program, demonstrated company experience and personnel qualifications, cost, local business presence and service-disabled veteran business presence.

If a contract is not secured, the Texas Facilities Commission will proceed with removal of the trees eliminating any relocation opportunities.