

AGENDA



Recommendation for Council Action

AUSTIN CITY COUNCIL

Regular Meeting: November 29, 2018

Item Number: 022

Purchasing Office

Authorize award and execution of a multi-term contract with Denver W. Kokel D/B/A Denver's Towing, to provide towing services for up to five years, for a total contract amount not to exceed \$2,435,000. (Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

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|-----------------------------|---|
| Lead Department | Purchasing Office. |
| Fiscal Note | Funding in the amount of \$7,333 is available in the Fiscal Year 2018-2019 Operating Budget of Austin Water. Funding in the amount of \$446,417 is available in the Fiscal Year 2018-2019 Operating Budget of Public Works. Funding for the remaining contract term is contingent upon available funding in future budgets. |
| Purchasing Language | The Purchasing Office issued Invitation for Bids (IFB) 6200 MMO1004 for these services. The solicitation issued on August 13, 2018 and it closed on September 4, 2018. Of the three offers received, the recommended contractor submitted the lowest responsive offer. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: Solicitation Documents <https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=126511> . |
| For More Information | Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or AgendaOffice@austintexas.gov < mailto:AgendaOffice@austintexas.gov > NOTE: Respondents to this solicitation, and their representatives, |

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| | shall continue to direct inquiries to the solicitation's Authorized Contact Person: Marian Moore, at 512-974-2062 or Marian.Moore@austintexas.gov <mailto:Marian.Moore@austintexas.gov>. |
| Council Committee, Boards and Commission Action | November 14, 2018 - Unanimously recommended by the Water and Wastewater Commission on a 10-0 vote, with Commissioner Michel absent. |
| Client Department(s) | Austin Water; Public Works. |

Additional Backup Information:

The contract is for towing services necessary to relocate parked vehicles to clear City work zones. While advance notices are placed on doors and vehicles, occasionally vehicles are left on the street and must be moved to allow field crews to work on the street or water system. The contractor will move vehicles to nearby streets while work is performed at no charge to vehicle owners.

The previous contract for these services expired November 14, 2018. The recommended contractor was the previous provider for these services. Authorization amounts for this contract are based on departmental estimates and historical spend. If the City is unable to secure a contract, the City will be forced to procure these services on an as-needed basis, which may result in higher prices, higher operational costs, and work delays.

Contract Detail:

| Contract Term | Length of Term | Contract Authorization |
|----------------------|-----------------------|-------------------------------|
| Initial Term | 1 yr. | \$ 487,000 |
| Optional Extension 1 | 1 yr. | \$ 487,000 |
| Optional Extension 2 | 1 yr. | \$ 487,000 |
| Optional Extension 3 | 1 yr. | \$ 487,000 |
| Optional Extension 4 | 1 yr. | \$ 487,000 |
| TOTAL | 5 yrs. | \$2,435,000 |

Note: Contract Authorization amounts are based on the City's estimated annual usage.