

AGENDA



Recommendation for Council Action

AUSTIN CITY COUNCIL

Regular Meeting: December 13, 2018

Item Number: 026

Purchasing Office

Authorize award and execution of a multi-term contract with Ferguson Enterprises Inc., D/B/A Wolseley Industrial Group, to provide janitorial supplies and inventory services, for up to five years for a total contract amount not to exceed \$9,500,000. (Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods required for this solicitation, there were no subcontracting opportunities, therefore, no subcontracting goals were established).

Lead Department	Purchasing Office.
Fiscal Note	Funding in the amount of \$1,542,578 is available in the Fiscal Year 2018-2019 Operating Budget of various City departments. Funding for the remaining contract term is contingent upon available funding in future budgets.
Purchasing Language	The Purchasing Office issued an Invitation for Bids (IFB) 7400 LNH0222REBID for these goods. The solicitation issued on June 4, 2018 and it closed on June 28, 2018. Of the 12 of offers received, the recommended contractor submitted the lowest responsive offer. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: Austin Finance Online. Link: Solicitation Documents < https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=125610 >.
For More Information	Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or AgendaOffice@austintexas.gov < mailto:AgendaOffice@austintexas.gov > NOTE: Respondents to this solicitation, and their representatives,

	shall continue to direct inquiries to the solicitation's Authorized Contact Person: Lynnette Hicks, at 512-974-3349 or Lynnette.Hicks@austintexas.gov < mailto:Lynnette.Hicks@austintexas.gov >.
Council Committee, Boards and Commission Action	<p>November 14, 2018 - Unanimously recommended by the Water and Wastewater Commission on a 10-0 vote, with Commissioner Michel absent.</p> <p>November 19, 2018 - Recommended unanimously by the Electric Utility Commission on an 8-0 vote, with Commissioners Osborne and Wray absent, and one vacancy.</p>
Client Department(s)	All City departments.

Additional Backup Information:

The contract will provide janitorial supplies for multiple City departments. Janitorial supplies include, but all not limited to, all paper supplies, cleaners, mops, absorbents, hand sanitizers, trash liners, floor cleaners, disinfectants, and soaps. These janitorial supplies are required for general cleaning of City facilities. The contract will ensure janitorial supplies are available as needed for the maintenance requirements throughout the City.

The Office of Sustainability reviewed the scope and provided recommendations for incorporating language for sustainable products into the specifications. For compliance with the City's sustainability initiative, pricing for environmentally sensitive cleaning supplies in compliance with the U. S. Environmental Protection Agency guidelines was requested, and the recommended Contractor included pricing for several such items.

This contract will replace the current contract which expires February 15, 2019. The requested authorization amounts for the contract were determined using departmental estimates and historical spending. If the City is unable to secure a contract, the departments will be forced to procure janitorial supplies on an as needed basis, which may result in higher prices. The recommended contractor is not the current provider for these goods.

Contract Detail:

Contract Term	Length	Contract of Term Authorization
Initial Term	3 yrs.	\$5,700,000
Optional Extension 1	1 yr.	\$1,900,000
Optional Extension 2	1 yr.	\$1,900,000
TOTAL	5 yrs.	\$9,500,000

Note:Contract Authorization amounts are based on the City's estimated annual usage.