



## COMMUNITY TECHNOLOGY & TELECOMMUNICATIONS COMMISSION

<http://www.austintexas.gov/cttc>

# MINUTES

## Regular Meeting

Wednesday – November 14, 2018 – 6:30 PM

City Hall – Boards & Commissions Room 1101

301 W. 2<sup>nd</sup> Street - Austin, TX, 78701

Please go to [http://www.austintexas.gov/cityclerk/boards\\_commissions/meetings/10\\_1.htm](http://www.austintexas.gov/cityclerk/boards_commissions/meetings/10_1.htm) for backup material associated with this agenda.

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<http://www.austintexas.gov/department/channel-6>.

### **CURRENT COMMISSION MEMBERS:**

Vacant - Mayor Steve Adler

Nehemiah Pitts III - Council Member Ora Houston, District 1

Claudia Yanez - Council Member Delia Garza, District 2

Malcolm Yeatts - Council Member Sabino "Pio" Renteria, District 3

David Alexander - Council Member Gregorio Casar, District 4

Dave Floyd - Council Member Ann Kitchen, District 5

Irfan Syed - Council Member Jimmy Flannigan, District 6

Vacant - Council Member Leslie Pool, District 7

Aaron Tao - Council Member Ellen Troxclair, District 8

Angela Newell - Mayor Pro Tem Kathie Tovo, District 9

Sumit DasGupta - Council Member Alison Alter, District 10

### **Commission Members Present**

Malcolm Yeatts

David Alexander

Sumit DasGupta

Claudia Yanez

Dave Floyd

Aaron Tao

Nehemiah Pitts III

### **Unexcused Absence**

Angela Newell

Irfan Syed

### **CALL TO ORDER**

The meeting was called to order at 6:39PM

#### **1. CITIZEN COMMUNICATION: GENERAL**

The first ten speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

No citizens signed up for communication

#### **2. APPROVAL OF MINUTES – October 10, 2018**

**Motion to approve the October 10, 2018 meeting minutes was made by Vice Chair DasGupta, seconded by Commissioner Pitts, and passed on a 7-0 vote.**

#### **3. STAFF AND COMMUNITY BRIEFINGS (A member of the public may not address a board at a meeting on an item posted as a briefing)**

##### **a. City of Austin Equity Office (Brion Oaks, City of Austin)**

The presentation by Brion Oaks can be viewed [here](#).

##### **b. City of Austin Website Redesign Project (Marni Wilhite, Ben Guhin, City of Austin)**

The presentation by Marni Wilhite and Ben Guhin can be viewed [here](#).

##### **c. City of Austin Open and Smart Initiatives and 5G Grant Proposal (Daniel Honker, Daniel Culotta and Ted Lehr, City of Austin)**

The presentation by Daniel Honker and Ted Lehr can be viewed [here](#).

#### **4. NEW BUSINESS (Discussion and Possible Action)**

##### **a. Action items related to the Equity Office presentation**

Commissioner DasGupta raised the idea of having the Commission members attend the Undoing Racism training coordinated by the Equity Office. The commission decided to circle back on this question at a later time.

##### **b. Action items related to the Website Redesign Project presentation**

Commissioner Alexander suggested an action item for the Commission to review the strategic plan of this initiative and offer a letter of support, once the plan is ready for review. Commissioner Alexander will keep in contact with the website design team to keep track of when the plan will be ready for review.

**c. Action items related to the Open and Smart Initiatives and 5G Grant Proposal**

The commission discussed minor amendments to the letter of support for the 5G grant proposal.

**Motion to approve the letter of support as revised was made by Commissioner Pitts, seconded by Commissioner DasGupta and passed on a vote of 7-0.**

**d. Commission discussion on generating a recommendation to City Council regarding remote participation at City Commission meetings**

The commission discussed changes to the language of the resolution.

**Motion to approve the resolution to create a committee to investigate making remote participation at commission meetings possible made by Commissioner Dasgupta, seconded by Commissioner Floyd was approved on a vote of 7-0.**

The commission members committed to taking the resolution to their individual City Council members, with Chair Yeatts reaching out to the Council members for the vacant seats.

**e. Recommendations for the 2019 Grant for Technology Opportunities Program Grant Review Committee (John Speirs, City of Austin)**

Each commissioner voted for six members to serve on the grant review committee. The votes were tallied, and the seven candidates who received the most votes were recommended to the commission to serve on the committee.

**Motion to appoint Commissioner Pitts as the ex officio chair of the grant review committee made by Chair Yeatts, seconded by Commissioner Alexander, passed on a 6-0 vote.**

**Motion to select a seven member grant review panel made by Commissioner DasGupta, seconded by Commissioner Alexander, passed on a vote of 6-0.**

**Motion to approve the seven recommended grant reviewers to the grant review panel made by Commissioner Pitts, seconded by Commissioner Floyd, passed on a vote of 6-0.**

**f. Discussion on the 2019 Commission schedule**

This item was not discussed.

**5. COMMISSION UPDATES (Discussion and Possible Action)**

**a. Digital Inclusion and Civic Engagement Working Group.**

Commissioner Pitts will connect with the Digital Inclusion Program for an update on how many Letters of Interest the program received for the Grant for Technology Opportunities Program.

**b. Knowledge, Information, and Data Stewardship Working Group.**

Commissioner Alexander and Chair Yeatts both went to the Austin Neighborhood Council meeting and discussed the City's website.

Commissioner Yeatts also noted a group in the City working on a redesign of the Open Data Portal. This working group will likely consider this as a discussion item, and might attend some meeting being coordinated by the City group.

**c. Technology, Infrastructure, and Innovation Working Group.**

Commissioner DasGupta noted that the working group had a conference call with Rondella Hawkins on the permitting for small cell technology. Andrew Gallow, an Austin Energy employee is acting project manager for this project, pending the hiring of a full time staff member to fill this position.

**6. FUTURE AGENDA ITEMS**

**Next Regular Meeting: December 12, 2018.**

The commission decided to discuss next agenda items online due to time concerns.

**7. ADJOURNMENT**

**Motion to adjourn made by Commissioner Alexander and seconded by Commissioner Pitts passed on a 6-0 vote at 9:45am.**

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For more information on the Community Technology & Telecommunications Commission, please visit their website at <http://www.austintexas.gov/cttc> or contact Jesse Rodriguez at [jesse.rodriguez@austintexas.gov](mailto:jesse.rodriguez@austintexas.gov).

Posting Submitted by: Jesse Rodriguez, Business Process Specialist, Wednesday, December 12, 2018