



## Recommendation for Action

**File #:** 18-3921, **Agenda Item #:** 23.

1/31/2019

### **Posting Language**

Authorize award of a multi-term contract to Firetron, Inc., to provide preventative maintenance, monitoring, testing, and repair services for a Notifier fire panel, for up to five years for a total contract amount not to exceed \$500,000.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

### **Lead Department**

Purchasing Office.

### **Client Department(s)**

Austin Water.

### **Fiscal Note**

Funding in the amount of \$66,667 available in the Fiscal Year 2018-2019 Operating Budget of Austin Water. Funding for the remaining contract term is contingent upon available funding in future budgets.

### **Purchasing Language:**

The Purchasing Office issued an Invitation for Bids (IFB) 2200 GLB1008 for these goods and services. The solicitation issued on September 17, 2018 and it closed on October 11, 2018. Of the two offers received, the recommended contractor submitted the only responsive offer. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: [Solicitation Documents](https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=124168)  
<[https://www.austintexas.gov/financeonline/account\\_services/solicitation/solicitation\\_details.cfm?sid=124168](https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=124168)>.

### **For More Information:**

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or [AgendaOffice@austintexas.gov](mailto:AgendaOffice@austintexas.gov) <<mailto:AgendaOffice@austintexas.gov>>

NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Persons: Georgia Billela, at 512-974-2939 or [Georgia.billela@austintexas.gov](mailto:Georgia.billela@austintexas.gov) <<mailto:Georgia.billela@austintexas.gov>>.

### **Council Committee, Boards and Commission Action:**

December 5, 2018 - Recommended unanimously by the Water and Wastewater Commission on a 6-0 vote, with Commissioners Bell, Ho, Schmitt, Parton and Penn absent.

### **Additional Backup Information:**

The contract will provide preventative maintenance, monitoring, testing, and repair services for a Notifier fire

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panel currently installed at Austin Water's Waller Creek Center. The contract will maintain the fire pump and fire sprinkler system for 10 floors, two computer and generator rooms, and one parking garage elevator. The contractor will perform annual, semi-annual, and quarterly inspections to ensure that the equipment is operational and certified in accordance with the National Fire Protection Associations and Austin Fire Department code. The fire alarm is monitored 24 hours a day, seven days a week.

The contract will replace a contract which expired on November 23, 2018. A spot purchase was solicited to continue service until a new contract is executed. The requested authorization amounts for the contract were determined using departmental estimates and historical spending. The recommended contractor is not the current provider for these services.

**Contract Detail:**

<b><u>Contract Term</u></b>	<b><u>Length of Term</u></b>	<b><u>Contract Authorization</u></b>
Initial Term	2 yrs.	\$200,000
Optional Extension 1	1 yr.	\$100,000
Optional Extension 2	1 yr.	\$100,000
Optional Extension 3	1 yr.	\$100,000
<b>TOTAL</b>	<b>5 yrs.</b>	<b>\$500,000</b>

**Note:** Contract Authorization amounts are based on the City's estimated annual usage.