




## MEMORANDUM

**TO:** Mayor and Council Members 

**FROM:** Rosie Truelove, Director, Neighborhood Housing and Community Development Department

**DATE:** March 20, 2019

**SUBJECT:** Staff Update to Resolution [20180426-031](#) Relating to Eviction Counseling Services

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Neighborhood Housing and Community Development (NHCD) will be extending the response deadline for [Resolution No. 20180426-031](#), relating to Eviction Counseling Services, to July 31, 2019. This extension will ensure the due diligence associated with drafting appropriate program guidelines, and the logistics of administering the contract, can be fully investigated and included in the request for proposals. Staff has developed a draft scope of work which details an expansive program for eviction prevention and counseling.

On February 19, under the invitation of Council Member Tovo, staff met with John Pollock, Coordinator of the National Coalition for a Civil Right to Counsel, who reviewed the draft scope of work and made recommendations. Also in attendance were representatives from organizations actively involved in eviction prevention services: Building and Strengthening Tenant Action (BASTA), Texas RioGrande Legal Aid, and Integral Care. Staff will work with the Innovation Office iTeam, currently collaborating with NHCD, to design the program guidelines and ensure the scope of work is achievable.

Should you have questions, feel free to contact me at (512) 974-3064, or James May at (512-974-3192) or [James.May@austintexas.gov](mailto:James.May@austintexas.gov).

cc: Spencer Cronk, City Manager  
J. Rodney Gonzales, Assistant City Manager  
Kerry O'Connor, Innovation Officer