



## Recommendation for Action

**File #:** 19-1441, **Agenda Item #:** 17.

4/11/2019

### Posting Language

Authorize award of four multi-term contracts with Apfelbaum Industrial Inc., Techline, Inc., TelExpress, and Consolidated Electrical Distributors Inc., to provide electrical maintenance supplies, each for up to five years for total contract amounts not to exceed \$1,000,000 divided among the contractors.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D of the Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

### Lead Department

Purchasing Office.

### Client Department(s)

Austin Energy.

### Fiscal Note

Funding in the amount of \$100,000 is available in the Fiscal Year 2018-2019 Operating Budget of Austin Energy. Funding for the remaining contract terms are contingent upon available funding in future budgets.

### Purchasing Language:

The Purchasing Office issued an Invitation for Bids (IFB) 1100 JMF1000 for these goods. The solicitation issued on December 10, 2018 and it closed on January 8, 2019. Of the five offers received, the recommended contractors submitted the lowest responsive offers. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: [Solicitation Documents](https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=126532)  
<[https://www.austintexas.gov/financeonline/account\\_services/solicitation/solicitation\\_details.cfm?sid=126532](https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=126532)>.

### For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or [AgendaOffice@austintexas.gov](mailto:AgendaOffice@austintexas.gov) <<mailto:AgendaOffice@austintexas.gov>>

NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Person: Julia Finn, at 512-322-6060 or [Julia.Finn@austinenergy.com](mailto:Julia.Finn@austinenergy.com) <<mailto:Julia.Finn@austinenergy.com>>.

### Council Committee, Boards and Commission Action:

March 11, 2019 - Recommended unanimously by the Electric Utility Commission on a 9-0 vote, with Commissioner Funkhouser absent and one vacancy.

**Additional Backup Information:**

These contracts are for the purchase of electrical maintenance supplies and includes items used to build and maintain substations, install transformer vaults, and splice cables. The contracts will be used to replenish stock at Austin Energy's Kramer and St. Elmo warehouses for issuance to field crews as required.

The annual spend for the existing contracts has been approximately \$167,000. The contracts represent consolidation of seven contracts and include 26 items that were not previously on contract.

**Contract Detail:**

| <b><u>Contract Term</u></b> | <b><u>Length of Term</u></b> | <b><u>Contract Authorization</u></b> |
|-----------------------------|------------------------------|--------------------------------------|
| Initial Term                | 3 yrs.                       | \$ 600,000                           |
| Optional Extension 1        | 1 yr.                        | \$ 200,000                           |
| Optional Extension 2        | 1 yr.                        | \$ 200,000                           |
| <b>TOTAL</b>                | <b>5 yrs.</b>                | <b>\$1,000,000</b>                   |

**Note:** Contract Authorization amounts are based on the City's estimated annual usage.