



Recommendation for Action

File #: 19-2304, **Agenda Item #:** 12.

6/19/2019

Posting Language

Authorize negotiation and execution of a professional services agreement with the following 12 staff recommended firms (or other qualified responders) for Request for Qualifications Solicitation No. CLMP251: McKinney York Architects; MWM Design Group, Inc. (WBE); Kirksey Architecture; Limbacher & Godfrey, Inc. (WBE); Graeber, Simmons and Cowan Architects; Jackson and McElhaney; Marmon Mok; Atkins North America, Inc.; Heimsath Architects; Jackson Galloway FGM Architects; CasaBella Architects (MBE); and The Lawrence Group for architectural and engineering services for the 2019 General Architecture Rotation List until financial authorization is expended, with the total amount not to exceed \$13,000,000.

[Note: This contract will be awarded in compliance with City Code Chapter 2-9B (Minority Owned and Women Owned Business Enterprise Procurement Program) by meeting the goals with 15.80% MBE and 15.80% WBE participation.]

Lead Department

Capital Contracting Office

Managing Department(s)

Public Works Department

Fiscal Note

Funding is available in the Capital and/or Operating and Maintenance Budgets of the various departments requiring services.

Purchasing Language:

Staff recommendation is selection of the 12 most qualified firms out of 18 firms evaluated through the City's qualification-based selection process.

For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or AgendaOffice@austintexas.gov.

NOTE: Respondents to this solicitation, and their representatives, shall direct inquiries to Rolando Fernandez, 512-974-7749, Beverly Mendez, 512-974-3596, or the Project Manager, Paul Mendoza, 512-974-1272.

Additional Backup Information:

As a standard business practice, the City routinely engages the services of professional engineering firms to perform analysis, design and support services associated with construction or improvement of City capital assets. Rotation List contracting allows the City to always have a group of qualified consultants available to perform a specific type of recurring work in a timely manner to meet the project and operational needs of the City.

Prior to issuing, this solicitation was reviewed by the City's Rotation List Advisory Committee, which is made

up of staff from the Capital Contracting Office, Small and Minority Business Resource Department, Public Works Department, and other user departments. The total authorization amount, the number of firms to be recommended for selection, and the authorization amount per firm were discussed and reviewed by the Committee. The Capital Contracting Office expects that user departments will require these services to meet current and future a project needs. These projects will require external architectural services to properly plan, evaluate, design, and implement.

The City currently has rotation list agreements with eight firms to provide architectural and engineering services on various building projects. The objective of this rotation list is to provide architectural and engineering services to various City of Austin departments in order to accommodate, in a timely manner, the development of general architectural projects.

Consultant services which may be required include, but are not limited to:

- Studies and reports
- Programming, schematic and design development phases
- Sustainable Design /(Leadership in Energy and Environmental Design)LEED implementation
- Development of contract documents
- Integration of hazardous materials documents (prepared by others) into the Bid Documents
- Estimates of construction cost
- Permitting and other governmental approvals
- Bid phase services for invitations for bid
- Proposal phase and scope clarification support during the negotiation phase of competitive sealed proposal method solicitations
- Construction administration and warranty period services
- City of Austin intends to provide LEED services with in-house staff, in conjunction with the consultant, to implement LEED/sustainability requirements

Examples of projects for which services may be required include, but are not limited to:

- Development of new additions and renovations to existing facilities
- Modifications for ADA (Americans with Disabilities Act) compliance
- Space planning for reconfiguration of modular (systems) furniture, including mechanical, electrical and plumbing (MEP) and Heating Ventilation and Air Conditioning (HVAC)
- Development of performance specifications
- Site improvements
- General demolition
- Feasibility studies
- Historic preservation
- Development and maintenance of submittal logs for the duration of the project
- Design Criteria Manuals for Design-Build projects

This request allows for the development of a professional services agreement with each of the 12 recommended firms until financial authorization is expended. Initial project assignments will be based on the firm's final ranking as determined during the Request for Qualifications evaluation (highest to lowest), the maximum cumulative contracted amount in comparison to the estimated task budget for that firm, and the firm's qualifications and availability of expertise at time of project need. Per firm authorizations may be increased or decreased, through the life of the contract, based on the needs of a particular assignment and will follow the established rotation list policies and procedures. If the City is unsuccessful in negotiating a

satisfactory agreement with a recommended firm(s), if a selected firm ceases practice during the contract period, or if the City elects to terminate its agreement with one of the selected firms, the remaining assignments will be assigned to the remaining firm(s) for the duration of the contract period.

RECOMMENDED FIRMS:

McKinney York Architects is located in Austin, TX
MWM DesignGroup (WBE/FW) is located in Austin, TX
Kirksey Architecture is located in Austin, TX
Limbacher & Godfrey, Inc. (WBE/FW), is located in Austin, TX
Graeber, Simmons & Cowan Architects is located in Austin, TX
Jackson & McElhaney Architects, Inc., is located in Austin, TX
Marmon Mok is located in San Antonio, TX
Atkins North America, Inc., is located in Austin, TX
Heimsath Architects is located in Austin, TX
Jackson Galloway FGM Architects is located in Austin, TX
CasaBella Architects (MBE/MH) is located in Austin, TX
The Lawrence Group, Inc., is located in Austin, TX