



## Recommendation for Action

**File #:** 19-1882, **Agenda Item #:** 53.

6/20/2019

### **Posting Language**

Authorize negotiation and execution of a multi-term contract with Dunbar Armored Inc., to provide armored car services, for up to five years for a total contract amount not to exceed \$1,300,000.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

### **Lead Department**

Purchasing Office.

### **Client Department(s)**

All City departments.

### **Fiscal Note**

Funding in the amount of \$53,333 is available in the Fiscal Year 2018-2019 Operating Budget of various City departments. Funding for the remaining contract term is contingent upon available funding in future budgets.

### **Purchasing Language:**

The Purchasing Office issued a Request for Proposals (RFP) 7400 EAD3003REBID for these services. The solicitation issued on February 25, 2019 and it closed on March 19, 2019. The recommended contractor submitted the only responsive offer. A complete solicitation package, including a log of offer received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: [Solicitation Documents <https://www.austintexas.gov/financeonline/account\\_services/solicitation/solicitation\\_details.cfm?sid=129853>](https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=129853).

### **Prior Council Action:**

### **For More Information:**

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or [AgendaOffice@austintexas.gov](mailto:AgendaOffice@austintexas.gov) <<mailto:AgendaOffice@austintexas.gov>>

NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Person: Erin D'Vincent, at 512-974-3070 or [Erin.DVincent@austintexas.gov](mailto:Erin.DVincent@austintexas.gov) <<mailto:Erin.DVincent@austintexas.gov>>.

### **Council Committee, Boards and Commission Action:**

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**Additional Backup Information:**

The contract will provide for citywide armored car services for City departments. These services ensure reliable, safe, and efficient pickup and delivery of City funds and other securities from City departments to a designated financial institution through the use of professional armored car services.

This contract will replace the current contract which expires June 30, 2019. Dunbar Armored Inc. is the current provider of these services.

An evaluation team with expertise in this area evaluated the offer and scored Dunbar Armored Inc. as qualified to provide these services based on price, service model and references, customer service and training, implementation and documents, local business presence, and service-disabled veteran business enterprise.

**Contract Detail:**

<b><u>Contract Term</u></b>	<b><u>Length of Term</u></b>	<b><u>Contract Authorization</u></b>
Initial Term	3 yrs.	\$ 694,000
Optional Extension 1	1 yr.	\$ 286,000
Optional Extension 2	1 yr.	\$ 320,000
<b>TOTAL</b>	<b>5 yrs.</b>	<b>\$1,300,000</b>

**Note:** Contract Authorization amounts are based on the City's estimated annual usage.