



Recommendation for Action

File #: 19-2464, **Agenda Item #:** 55.

8/8/2019

Posting Language

Authorize negotiation and execution of a multi-term contract with Cority Software Inc., or one of the other qualified offerors to Request for Proposals 1100 BDH3000, to provide a cloud-based software-as-a-service environment, health, safety and quality platform, for up to five years for a total contract amount not to exceed \$1,625,000.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods and services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established. However, the recommended contractor identified subcontracting opportunities).

Lead Department

Purchasing Office.

Client Department(s)

Austin Energy.

Fiscal Note

Funding in the amount of \$128,000 is available in the Fiscal Year 2018-2019 Operating Budget of Austin Energy. Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

The Purchasing Office issued a Request for Proposals (RFP) 1100 BDH3000 for these goods and services. The solicitation issued on September 17, 2018 and it closed on October 23, 2018. Of the nine offers received, the recommended contractor submitted the best evaluated responsive offer. A complete solicitation package, including a log of offers received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: [Solicitation Documents](https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=126611)
<https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=126611>.

For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or AgendaOffice@austintexas.gov <<mailto:AgendaOffice@austintexas.gov>>

NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Person: Brett Hardy, at 512-322-6122 or Brett.Hardy@austinenergy.com <<mailto:Brett.Hardy@austinenergy.com>>.

Council Committee, Boards and Commission Action:

July 15, 2019 - Recommended unanimously by the Electric Utility Commission on a 10-0 vote, with Chair Ferchill absent.

Additional Backup Information:

The contract will provide Austin Energy with an incident management software system to manage compliance workflow related to environment, health, safety, and quality (EHSQ) requirements. The cloud-based software-as-a-service solution provides highly integrated and configurable workflows that will enable all Austin Energy employees to access, review, and provide feedback on relevant work documentation (e.g. policies, processes, procedures, data sheets, hazard analyses, etc.). In addition, it will help identify, manage, and track incidents from initial notification through closure, manage environmental regulatory tasks, document and perform inspections, and identify and control risks and hazards. The platform will provide Austin Energy employees the ability to perform all of these functions via online/offline mobile application while in the field.

The software platform will allow Austin Energy:

- to directly improve the resiliency of its internal controls for maintaining compliance with local, state and federal EHSQ requirements and regulations;
- the transparency and oversight of its EHSQ management system processes;
- the awareness and communication it provides employees related to EHSQ risks and hazards; and
- its ability to trend, analyze, and report relevant data in a manner that can be used to make timely and effective decisions.

This is a new contract. An evaluation team with expertise in this area evaluated the offers and scored Cority Software Inc. as the best to provide these services based on system concept and solution and program, background and demonstrated applicable experience and personnel, additional services, price, local business presence, and service-disabled veteran business enterprise.

This request allows for the development of a contract with a qualified offeror selected by Council. If the City is unsuccessful in negotiating a satisfactory contract with the selected offeror, negotiations will cease with that provider. Staff will return to Council so that another qualified offeror may be selected, authorizing new contract negotiations.

Contract Detail:

<u>Contract Term</u>	<u>Length of Term</u>	<u>Contract Authorization</u>
Initial Term	1 yr.	\$ 587,000
Optional Extension 1	1 yr.	\$ 339,000
Optional Extension 2	1 yr.	\$ 233,000
Optional Extension 3	1 yr.	\$ 233,000
Optional Extension 4	1 yr.	\$ 233,000
TOTAL	5 yrs.	\$1,625,000

Note: Contract Authorization amounts are based on the City's estimated annual usage.