



Recommendation for Action

File #: 19-2488, **Agenda Item #:** 42.

8/22/2019

Posting Language

Authorize negotiation and execution of a multi-term contract with the American Association of Airport Executives, to provide designated aviation channeling services and computer based training support, for up to five years in an amount not to exceed \$1,796,830.

(Note: Sole source contracts are exempt from the City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program; therefore, no subcontracting goals were established).

Lead Department

Purchasing Office.

Client Department(s)

Aviation.

Fiscal Note

Funding in the amount of \$347,300 is available in the Fiscal Year 2018-2019 Operating Budget of Aviation. Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

Sole Source.

For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or AgendaOffice@austintexas.gov <<mailto:AgendaOffice@austintexas.gov>> or to Gil Zilkha, at 512-974-2696 or Gil.Zilkha@austintexas.gov <<mailto:Gil.Zilkha@austintexas.gov>>.

Council Committee, Boards and Commission Action:

July 9, 2019 - Recommended by the Airport Advisory Commission on a 9-0 vote, with Commissioners Thies and Owens absent at this vote.

Additional Backup Information:

The contract is for designated aviation channeling (DAC) services and computer based training (CBT) support. The DAC services comprise fingerprinting and criminal background check services for all individuals entering controlled access points at Austin-Bergstrom International Airport, including City employees and contractors. The DAC and CBT services are required by federal regulations. All persons requiring unescorted access to any security areas of the airport are subject to these requirements.

The American Association of Airport Executives has the sole protected distributorship of integrated DAC and Interactive Employee Training (IET) databases in the United States. Updates to the IET and integration with the Transportation Security Clearinghouse database (which stores the background and training records of current credential holders) are not available from a competitive source as both systems are proprietary and

customized by the contractor. Each system is connected to a separate, centralized database maintained and managed by the contractor.

This contract will allow the airport to combine two existing contracts (DAC services and CBT solutions support) into a single contract. This contract is essential to continue fingerprinting and criminal background check services for Austin-Bergstrom International Airport.

Contract Detail:

<u>Contract Term</u>	<u>Length of Term</u>	<u>Contract Authorization</u>
Initial Term	3 yrs.	\$1,026,702
Optional Extension 1	1 yr.	\$ 335,333
Optional Extension 2	1 yr.	\$ 434,791
TOTAL	5 yrs.	\$1,796,826

Note: Contract Authorization amounts are based on the City's estimated annual usage.