



Recommendation for Action

File #: 19-2491, **Agenda Item #:** 44.

8/22/2019

Posting Language

Authorize negotiation and execution of a multi-term contract with Informa Systems, Inc., to provide support and maintenance of an online and live classroom training solution, for up to five years for a total contract amount not to exceed \$313,000.

(Note: Sole source contracts are exempt from the City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program; therefore, no subcontracting goals were established).

Lead Department

Purchasing Office.

Client Department(s)

Austin Police Department.

Fiscal Note

Funding in the amount of \$57,000 is available in the Fiscal Year 2018-2019 Operating Budget of the Austin Police Department. Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

Sole Source.

For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or AgendaOffice@austintexas.gov <<mailto:AgendaOffice@austintexas.gov>> or to Daniel Dellemonache, at 512-974-2981 or Daniel.Dellemonache@austintexas.gov <<mailto:Daniel.Dellemonache@austintexas.gov>>.

Additional Backup Information:

The contract is for the licensing, maintenance and support of the hosted training software solution, InformaOne. The solution is used to run the online and live classroom training and Field Training Officer programs at the Austin Police Department (APD).

InformaOne facilitates training which allows supervisors to easily assign and check the training progress of their officers. It also communicates with the Texas Commission of Law Enforcement Data Distribution System, the licensing agency, and Texas Commission on Law Enforcement Officer Standards and Education (TCLEOSE), the regulatory agency. The contractor can modify InformaOne for any regulatory changes required by TCLEOSE at no additional cost.

Informa Systems, Inc. is the current provider of these services. Informa Systems, Inc. is the creator and owner of the InformaOne software and is the only contractor providing licensing, support, and maintenance of this proprietary software. Without this contract the APD will not be able to track the training of their officers in accordance with state laws.

Contract Detail:

<u>Contract Term</u>	<u>Length of Term</u>	<u>Contract Authorization</u>
Initial Term	1 yr.	\$ 57,000
Optional Extension 1	1 yr.	\$ 59,000
Optional Extension 2	1 yr.	\$ 62,000
Optional Extension 3	1 yr.	\$ 66,000
Optional Extension 4	1 yr.	\$ 69,000
TOTAL	5 yrs.	\$313,000

Note: Contract Authorization amounts are based on the City's estimated annual usage.