



Recommendation for Action

File #: 19-2602, **Agenda Item #:** 55.

8/22/2019

Posting Language

Authorize negotiation and execution of a multi-term contract with Farmshare Austin, to provide mobile produce market services, for up to five years for a total contract amount not to exceed \$930,000.

(Note: This contract is exempt from the City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program; therefore, no subcontracting goals were established).

Lead Department

Purchasing Office.

Client Department(s)

Austin Public Health.

Fiscal Note

Funding in the amount of \$186,000 is contingent upon approval of the proposed Fiscal Year 2019-2020 Operating Budget of Austin Public Health. Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

The Purchasing Office issued a Request for Proposals (RFP) 9100 JRH3004 for these services. The solicitation issued on March 18, 2019 and it closed on April 9, 2019. Of the two offers received, the recommended contractor submitted the only responsive offer. A complete solicitation package, including a log of offers received, is available for viewing on the City's Financial Services website, Austin Finance Online.

Link: [Solicitation Documents](#)

https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=129832.

For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or

AgendaOffice@austintexas.gov <<mailto:AgendaOffice@austintexas.gov>>

NOTE: Respondents to this solicitation and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Person: John Hilbun, at 512-974-1054 or john.hilbun@austintexas.gov

<<mailto:john.hilbun@austintexas.gov>>.

Additional Backup Information:

In 2016, the City launched a portfolio of healthy food access projects called "*Fresh For Less*" to improve access to fresh, healthy and affordable foods in underserved communities facing food access challenges and higher rates of chronic disease. The mobile markets, currently operated by nonprofit organization Farmshare Austin, sell a variety of Texas-grown fresh fruits and vegetables at reduced prices as well as staple foods like pasta and beans. Mobile markets accept Supplemental Nutrition Assistance Program (SNAP) benefits and the Sustainable Food Center's Double Dollars Incentive Program to increase the purchasing power of customers. Currently there are seven mobile market locations in Council Districts 1, 2, 3, and 4. This contract is for the

operations of 10 market locations beginning in the fall, with plans to increase to 14 locations in early 2020.

This contract will replace two existing contracts for mobile market management and farm stand management, both of which expire on September 30, 2019. The recommended contractor is one of the current providers for these services.

An evaluation team with expertise in this area evaluated the offers and scored Farmshare Austin as qualified to provide these services based on approach, methodology and work plan, experience and qualifications, total evaluated cost, local preference, and service-disabled veteran business enterprise.

Contract Detail:

Contract Term	Length of Term	Contract Authorization
Initial Term	3 yrs.	\$558,000
Optional Extension 1	1 yr.	\$186,000
Optional Extension 2	1 yr.	\$186,000
TOTAL	5 yrs.	\$930,000

Note: Contract Authorization amounts are based on the City's estimated annual usage.