



## MEMORANDUM

**TO:** Mayor and City Council

**FROM:** Jerry Rusthoven, Assistant Director  
Planning and Zoning Department

**DATE:** August 14, 2019

**SUBJECT:** C14-2018-0155 – 3303 Manor Road - Postponement Request  
District 1

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The Planning and Zoning Department would like to request a postponement of the above mentioned cases to October 3, 2019. The staff is asking for this postponement because the staff requested a postponement of these cases to the September 24, 2019 Planning Commission meeting.

If you need additional information, please contact Jerry Rusthoven, Assistant Director of the Planning and Zoning Department, at 512-974-3207.

**Jerry Rusthoven, Assistant Director/Interim Lead  
Planning and Zoning Department**

xc: Rodney Gonzales, Assistant City Manager  
Spencer Cronk, City Manager