



**SPECIAL EVENTS TASK FORCE  
MEETING MINUTES**

**REGULAR MEETING  
MONDAY, July 15, 2019**

July 15, 2019, 3 pm – 5 pm  
**One Texas Center**  
505 Barton Springs Rd., Suite 1070  
Austin, Texas 78704

The Special Events Task Force convened in a meeting on Monday, July 15, 2019 at 505 Barton Springs Road

**SETF Members present:** James Russell, Cindy Lo, Bobby Garza, Laurel White, Shelley Philips, Jeff Smith, Heath Riddles, Mandi Thomas, Dan Carroll, Ingrid Weigand

**SETF Members not present:** Frances Thompson

**Staff in attendance:** Bill Manno, Kelly Davenport, Frances Hargrove, Jason Maurer, Vincent Cordova, Phil Mueller, Leslie Tello, Rachel Freeman

- A. CALL TO ORDER-** Meeting called to order at 3:06pm By James Russell.
- B. APPROVAL OF MINUTES-** Ingrid Weigand motioned to approve minutes for June 12, 2019 meeting and was seconded by James Russell, motion passed unanimously.
- C. CITIZEN COMMUNICATION-** No citizens were signed up to speak.
- D. OLD BUSINESS: BRIEFING, DISCUSSION, AND POSSIBLE ACTION-**
- E. New BUSINESS: BRIEFING, DISCUSSION, AND POSSIBLE ACTION**
- 1)** Discussion and possible action regarding the review of Tier 1 events/ application process.
  - 2)** Discussion and possible action regarding merging Tier 2 and TCOU subcommittees. **Bobby Garza motioned to merge Tier 2 and TCOU's and was seconded by Laurel White; motion passed unanimously. Bobby Garza motioned to get rid of Public Private Partnership subcommittee and was seconded by Cindy Lo; motion passed unanimously.**
  - 3)** Discussion with ACE staff of SEO's definition of City Facility 4-20-1 (3). **No Action Taken**
  - 4)** Discussion with ACE Staff of Tier 4 definition 4-20-21 (D). **No Action Taken**

- 5) Discussion and possible action regarding sub-committee assigned tier levels. **No Action Taken**
- 6) Discussion and possible action regarding SETF member assignments to sub-committees for Tier 3 and Tier 4. **No Action Taken**

**NOTE**-Future agenda items will NOT be discussed at the current meeting, but will be offered for possible briefing, discussion, and action at a FUTURE meeting.

**G.ADJOURNMENT- Meeting was adjourned @4:31pm by James Russell and was second by Bobby Garza.**

The task force may take up items in any order, and may take action on any item except citizen's communication.

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Please call Bill Manno, with the Corporate Special Events Office, at 512-974-1000, for additional information; TTY users route through Relay Texas at 711.

For more information on the Special Events Task Force, please contact Bill Manno at [william.manno@austintexas.gov](mailto:william.manno@austintexas.gov) or by phone at 512-974-1000.