



## Recommendation for Action

**File #:** 19-3003, **Agenda Item #:** 38.

10/3/2019

### Posting Language

Authorize award of a multi-term contract with Austin Softball Umpires Association, to provide certified softball officials for all City-operated softball complexes, for up to five years for a total contract amount not to exceed \$1,684,267.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

### Lead Department

Purchasing Office.

### Client Department(s)

Parks and Recreation Department.

### Fiscal Note

Funding in the amount of \$336,853 is available in the Fiscal Year 2019-2020 Operating Budget of the Parks and Recreation Department. Funding for the remaining contract term is contingent upon available funding in future budgets.

### Purchasing Language:

The Purchasing Office issued an Invitation for Bids (IFB) 8600 DCM1011 for these services. The solicitation issued on July 8, 2019, and it closed on July 23, 2019. The recommended contractor submitted the only responsive offer. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: [Solicitation Documents](https://www.austintexas.gov/financeonline/account_services/solicitation/closed_solicitations.cfm)  
<[https://www.austintexas.gov/financeonline/account\\_services/solicitation/closed\\_solicitations.cfm](https://www.austintexas.gov/financeonline/account_services/solicitation/closed_solicitations.cfm)>.

### For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or [AgendaOffice@austintexas.gov](mailto:AgendaOffice@austintexas.gov) <<mailto:AgendaOffice@austintexas.gov>>

NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Person: Diana McIntosh, at 512-974-2034 or [Diana.McIntosh@austintexas.gov](mailto:Diana.McIntosh@austintexas.gov) <<mailto:Diana.McIntosh@austintexas.gov>>.

### Additional Backup Information:

The contract is for adult softball umpire operations and management of all City-owned and operated softball programs. The contractor will provide the scheduling of umpires for each game, training and certification of all umpires, and related administrative services. All umpires of this association have attended a local training school consisting of 12 hours of classroom training and 12 hours of on-field training under game conditions.

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Umpires will be officiating league and tournament games throughout the summer, spring, fall, and winter. Approximately 7,757 games are played each year at various City softball complexes.

This contract replaces a previous contract which expired September 4, 2019. The recommended contractor is the current provider for these services. The requested authorization amount was determined using estimates of increased annual usage and historical spending.

**Contract Detail:**

<b><u>Contract Term</u></b>	<b><u>Length of Term</u></b>	<b><u>Contract Authorization</u></b>
Initial Term	3 yrs.	\$1,010,560
Optional Extension 1	1 yr.	\$ 336,853
Optional Extension 2	1 yr.	\$ 336,853
<b>TOTAL</b>	<b>5 yrs.</b>	<b>\$1,684,267</b>

**Note:** Contract Authorization amounts are based on the City's estimated annual usage.