

**AUDIT AND FINANCE COMMITTEE MEETING MINUTES – WEDNESDAY, August 14, 2019**



THE AUSTIN CITY COUNCIL **AUDIT AND FINANCE COMMITTEE** CONVENED IN A REGULAR MEETING ON Wednesday, August 14, 2019 AT 9:30 AM, AUSTIN CITY HALL, 301 W. 2<sup>nd</sup> STREET, AUSTIN, TEXAS.

**Council Member Alter called the meeting to order at 9:37 AM. In attendance were Council Member Pool and Council Member Tovo. Mayor Adler and Council Member Flannigan were absent**

**Agenda Item #1:** Approve the minutes of the Audit and Finance Committee Meeting of June 25, 2019.

*The minutes of the June 25, 2019 Audit and Finance Committee meeting were approved with an edit to change the word “posted” to “postponed” for item 10, on Council Member Pool’s motion, Council Member Tovo’s second, on a 3-0 vote. Council Members Flannigan and Mayor Adler were off the dais.*

**Agenda Item #2:** Speakers signed up prior to the meeting being called to order will each be allowed three minutes to address their concerns regarding items not posted on the agenda.

**No Speakers.**

**Agenda Item #3:** Audit of City of Austin’s Wildfire Preparedness. (City Auditor’s Office)  
Sponsors: Council Member Alison Alter and Council Member Leslie Pool

*Tyler Myers, Auditor, presented the Audit of the City of Austin’s Wildfire Preparedness. Chief Baker, Austin Fire Department, Daryl Slusher, Austin Water Assistant Director, Liana Kallivoka, Parks and Recreation Department Acting Director, and Justice Jones, Wildfire Mitigation Officer Division Manager, answered questions from the Committee members. Council requested that auditors continue to work with departments involved to provide more detailed analysis, including:*

- *changing the recommendation to read “Council be made aware” instead of “City Manager be made aware” about changes to the Land Development Code and the Wildland-Urban Interface Code;*
- *providing additional context for the magnitude of the wildfire risk;*
- *analyzing current mitigation activities, potential mitigation activities on treatable land, and associated cost, if possible;*
- *mapping parks/preserves that have Land Management plans; and*
- *mapping the level of Austin Resource Recovery service to residents, including brush pickup.*

**Agenda Item #4:** Audit of Development Services Department Permitting Process Improvements based upon prior audit and consultant reports (City Auditor’s Office)  
Sponsors: Council Member Alison Alter and Council Member Leslie Pool

**Patrick Johnson, Assistant City Auditor, presented on the Audit of Development Services Department Permitting Process Improvements. Rodney Gonzalez, Assistant City Manager for Economic Opportunity**

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***and Affordability, and Denise Lucas, Development Service Department Director, answered questions from the Committee members. Committee members emphasized the importance of the safety aspect related to the permitting process. The audit was accepted on Council Member Tovo's motion, Council Member Pool's second, on a 3-0 vote. Council Member Flannigan and Mayor Adler were off the dais.***

**Agenda Item #7:** Amendment to Audit & Finance Committee 2019 meeting schedule (City Auditor's Office)  
Sponsors: Council Member Alison Alter and Council Member Leslie Pool

***Corrie Stokes, City Auditor, discussed the amendment to the Audit and Finance Committee 2019 meeting schedule. The September Audit and Finance Committee meeting will be moved from Wednesday the 25th to Thursday the 26th of September. The amendment was approved on Council Member Alter's motion, Council Member Pool's second, on a 3-0 vote. Council Members Flannigan and Mayor Adler were off the dais.***

**Agenda Item #5:** Update on action taken to address recommendations from the 2017 City's Harassment, Discrimination, and Retaliation Investigation Practices Audit (Human Resources Department)  
Sponsors: Council Member Alison Alter and Council Member Leslie Pool

***Joya Hayes, Human Resources Director, and Monika Arvelo, Human Resources Assistant Director, presented an update on action taken to address recommendation from the 2017 City's Harassment, Discrimination, and Retaliation Investigation Practices Audit. Presenters and Carol Guthrie, AFSCME, answered questions from the Committee Members. No Action was taken.***

**Agenda Item #6:** The Fiscal Year 2020 Proposed Draft Audit Plan, which identifies audit projects the City Auditor intends to conduct for the fiscal year (City Auditor)  
Sponsors: Council Member Alison Alter and Council Member Leslie Pool

***Corrie Stokes, City Auditor, presented the Fiscal Year 2020 Proposed Draft Audit Plan. Elaine Hart, Chief Financial Officer and Acting Deputy City Manager, answered questions from the Committee members. The Committee members provided comments on items listed on the Fiscal Year 2020 Proposed Draft Audit Plan. No action taken.***

**Agenda Item #8:** Identify items to be discussed at future meetings.

***Corrie Stokes, City Auditor, discussed the tentative agenda items for the September Audit and Finance Committee Meeting. Committee members provided feedback. No Action was taken.***

**Adjourn:** Council Member Alter adjourned the meeting without objections at 12:00 PM.

**The minutes were approved on the 26th day of September 2019 on Council Member Flannigan's motion, Council Member Pool's second on a 4-0 vote. Council Member Tovo was off the dais.**