



# AUSTIN HOUSING FINANCE CORPORATION

## BOARD OF DIRECTORS' MEETING

### AUSTIN HOUSING FINANCE CORPORATION

THURSDAY, SEPTEMBER 19, 2019

Board of Directors:  
 Steve Adler, President  
 Delia Garza, Vice President  
 Natasha Harper-Madison, Director  
 Sabino Renteria, Director  
 Greg Casar, Director  
 Ann Kitchen, Director  
 Jimmy Flannigan, Director  
 Leslie Pool, Director  
 Paige Ellis, Director  
 Kathie Tovo, Director  
 Alison Alter, Director  
 Spencer Cronk, General Manager  
 Jannette Goodall, Secretary  
 Rosie Truelove, Treasurer  
 Anne Morgan, General Counsel

The Board of Directors of the Austin Housing Finance Corporation (AHFC) was convened on Thursday, September 19, 2019, in the Council Chambers of City Hall, 301 W. 2<sup>nd</sup> Street, Austin, Texas. The following were the AHFC items considered by the Austin Housing Finance Corporation's Board of Directors.

President Adler called the meeting to order at 2:11 p.m.

#### CONSENT AGENDA

AHFC1. Approve the meeting minutes of the August 8, 2019 and August 22, 2019 board meetings of the Austin Housing Finance Corporation.

**The minutes of the August 8, 2019 and August 22, 2019 board meetings were approved on consent on Director Tovo's motion, Director Ellis' second on an 8-0 vote. Vice President Garza, Directors Kitchen and Renteria were off the dais.**

AHFC2. Authorize negotiation and execution of a one-year service agreement with the City to manage and operate various housing programs on the City's behalf during Fiscal Year 2019-2020, which will be funded by United States Department of Housing and Urban Development and local housing funds in an amount not to exceed \$81,914,403.

**The motion authorizing negotiation and execution of a one-year service agreement with the City was approved on consent on Director Tovo's motion, Director Ellis' second on an 8-0 vote. Vice President Garza, Directors Kitchen and Renteria were off the dais.**

AHFC3. Authorize negotiation and execution of two year contracts with three one-year extension options for a total five-year amount not to exceed \$1,250,000.00 divided among the contractors Birch Construction, LLC; On-Call Management Services, INC.; and Valdez Remodeling & Weatherization, INC.; or one or more of the other qualified responders for the Solicitation No. IFB7200AHFC19002, which relates to the Austin Housing Finance Corporation's Private Lateral Program (Note: This contract is exempt from the City Code Chapter 2-9A Minority Owned and Women Owned Business Enterprise Procurement Program; therefore, no subcontracting goals were established).

**The motion authorizing negotiation and execution of two year contracts with three one-year extension options divided among the contractors Birch Construction, LLC; On-Call Management Services, INC.; and Valdez Remodeling & Weatherization,**

**INC.; or one or more of the other qualified responders was approved on consent on Director Tovo's motion, Director Ellis' second on an 8-0 vote. Vice President Garza, Directors Kitchen and Renteria were off the dais.**

- AHFC4. Authorize negotiation and execution of two year contracts with three one-year extension options for a total five-year amount not to exceed \$10,000,000 divided among the contractors: Valdez Remodeling and Weatherization, INC.; On-call Management Services, INC.; Basic IDIQ Inc; Birch Construction, LLC; and Garcia J Contractors, Inc.; or one or more of the other qualified responders for the Solicitation No. CSP7200AHFC19001, which relates to the Austin Housing Finance Corporation's Job Order Contracting for Residential Structures Program. (Note: This contract is exempt from the City Code Chapter 2-9A Minority Owned and Women Owned Business Enterprise Procurement Program; therefore, no subcontracting goals were established). **The motion authorizing negotiation and execution of two year contracts with three one-year extension options divided among the contractors: Valdez Remodeling and Weatherization, INC.; On-call Management Services, INC.; Basic IDIQ Inc.; Birch Construction, LLC; and Garcia J Contractors, Inc.; or one or more of the other qualified responders was approved on consent on Director Tovo's motion, Director Ellis' second on an 8-0 vote. Vice President Garza, Directors Kitchen and Renteria were off the dais.**
- AHFC5. Authorize negotiation and execution of a one-year contract with the Housing Authority of the City of Austin to fund and administer the Tenant-Based Rental Assistance program, which provides housing opportunities through subsidies to homeless families, in an amount not to exceed \$508,411. **The motion authorizing negotiation and execution of a one-year contract with the Housing Authority of the City of Austin was approved on consent on Director Tovo's motion, Director Ellis' second on an 8-0 vote. Vice President Garza, Directors Kitchen and Renteria were off the dais.**
- AHFC6. Authorize the negotiation and execution of a one-year contract with the HOUSING AUTHORITY OF THE CITY OF AUSTIN to fund and administer the Homeless Assistance/Tenant-Based Rental Assistance Program, which provides housing opportunities through subsidies to individuals experiencing homelessness, in an amount not to exceed \$626,954. **The motion authorizing negotiation and execution of a one-year contract with the HOUSING AUTHORITY OF THE CITY OF AUSTIN was approved on consent on Director Tovo's motion, Director Ellis' second on an 8-0 vote. Vice President Garza, Directors Kitchen and Renteria were off the dais.**
- AHFC7. Authorize negotiation and execution of a contract with the Ending Community Homelessness Coalition, Inc. to fund and administer the Low Barrier Permanent Supportive Housing Voucher Program, which provides housing subsidies to homeless individuals, in an amount not to exceed \$950,000. **This item was postponed to October 3, 2019 on Director Tovo's motion, Director Ellis' second on an 8-0 vote. Vice President Garza, Directors Kitchen and Renteria were off the dais.**

- AHFC8. Authorize negotiation and execution of a one-year contract with the Austin Area Urban League, Inc. to fund and administer the Minor Home Repair Program which provides home repairs through federal grant to homeowners in an amount not to exceed \$900,000. **The motion authorizing negotiation and execution of a one-year contract with the Austin Area Urban League, Inc. was approved on consent on Director Tovo's motion, Director Ellis' second on an 8-0 vote. Vice President Garza, Directors Kitchen and Renteria were off the dais.**

**President Adler adjourned the meeting at 2:13 p.m. without objection.**